

# CITY OF SIGOURNEY, IOWA

## MINUTES OF REGULAR CITY COUNCIL MEETING OF WEDNESDAY, SEPTEMBER 5, 2012

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, September 5, 2012 with Mayor Pro tem Schultz presiding and the following Council members answering roll call: Conrad, McLaughlin, Schultz, Ballensky and Johnson. Others present were: Brent Gilliland, City Services Director; Allan Glandon, Police Chief; and Angie Alderson, City Clerk.

Mayor Pro tem Schultz called the meeting to order at 6:05 p.m. Council member Conrad moved, seconded by Council member McLaughlin, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Ballensky and Johnson. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Conrad to approve the following items on the consent agenda: minutes from the August 15, 2012 regular Council meeting; accounts payable claims totaling \$66,793.10; Memorial Hall Commission accounts payable claims totaling \$1,743.45; City Clerk and Treasurer July 2012 financial reports; payroll expenses, other miscellaneous expenses, ACH and monthly transfers for July 2012; liquor license application for Copper Lantern at 101 North Jefferson Street for Class C Liquor License (LC) (Commercial), Outdoor Service and Sunday Sales; liquor license application for Sigourney Golf & Country Club at 1103 200<sup>th</sup> Avenue for Class A Liquor License (LA) (Private Club), Outdoor Service and Sunday Sales; liquor license application for Cobb Oil Co., Inc. at 805 East Jackson Street for Class B Native Wine Permit and Class C Beer Permit (BC); and the credit card usage report. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Ballensky and Johnson. Nays: None. Motion approved.

**Park and Recreation:** Mayor Pro tem Schultz reviewed the payment terms required by RenoSys to replace the pool liner should the Council vote to accept their contract. RenoSys requires 10% with the acceptance of the contract, 40% upon delivery of materials, 40% upon substantial completion and 10% net 30 days upon completion. The contract cost for the pool liner is \$61,086.00. There was an additional cost of \$7,485.00 to remove the existing liner, but this has been done by the City employees and should be marked off the contract before signing, if the contract is approved. City Services Director stated the existing liner has been removed. There will need to be some repair work done to the concrete before a new liner can be installed. Renner Construction is going to use a vinyl patch to do some work. The estimated cost of the patch work is around \$5,000.00. The City employees have sandblasted the loose debris and there are not any large areas that need to be replaced. Some of the damaged areas go through to the dirt and this may be the last time patch work can be done. The concrete patch work needs to be done before the new liner is installed. RenoSys could install the new liner in October. Council member Johnson moved, seconded by Council member Ballensky to approve the PVC Membrane Installation Quotation with RenoSys Corporation in the amount of \$61,086.00 and approve the Mayor to sign the contract. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Ballensky and Johnson. Nays: None. Motion approved.

**Street and Sanitation:** Mayor Pro tem Schultz stated that Dustin Bensmiller's 90 day probationary period would be complete on September 11<sup>th</sup> and he would receive an hourly pay increase as well as the increase received at the beginning of the fiscal year. City Services Director Gilliland stated that Dustin is working out well. He is fast paced and likes to keep things moving. Council member Conrad moved, seconded by Council member Johnson, to approve Dustin Bensmiller's 90 day probationary period as successful effective September 11<sup>th</sup> along with a \$.25 per hour pay increase and the 3% annual increase awarded on July 1, 2012. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz and Johnson. Nays: None. Abstain: Ballensky. Motion approved.

**Water and Wastewater:** Mayor Pro tem Schultz stated that Doug A. Glandon's first 90 day probationary period would be complete on September 11<sup>th</sup> and he would receive an hourly pay increase. City Services Director Gilliland stated that Doug is working out well. He is a very good worker. He listens and does whatever you ask him to do. He has done a few of the rental inspections and is catching on very quickly. Council member Ballensky moved, seconded by Council member McLaughlin, to approve Doug A. Glandon's first 90 day probationary period as successful effective September 11<sup>th</sup> along with a \$.50 per hour pay increase. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Ballensky and Johnson. Nays: None. Motion approved.

**Public Safety:** Mayor Pro tem Schultz talked about the CDBG Owner Occupied Housing Rehabilitation Program. The City had applied for this grant in 2010 and was not awarded. The grant application is due December 12, 2012. There are two (2) surveys that must be completed prior to submission. An income survey must be done throughout the community. There have to be 300 surveys mailed and the City must receive back 80% of those. This is an anonymous survey. The second survey is a windshield survey done in the targeted area. The single family dwellings must be rated by provided criteria. Most of the information provided two (2) years ago will be the same.

There are still interested property owners. The City has done street, storm sewer and sidewalk projects throughout the City as well as a sewer lining project in the targeted area used for the last application. The City has also implemented a rental housing inspection program. The Council discussed using the same targeted area as last time. The Council also discussed putting money toward each property from the Housing Fund. Council member Johnson moved, seconded by Council member Ballensky, to approve submission of an application for the CDBG Owner Occupied Housing Rehabilitation Program targeting north and south sides of Elm Street south to the City limits. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Ballensky and Johnson. Nays: None. Motion approved.

Mayor Pro tem Schultz stated the Public Safety Committee had met after the last Council meeting and reviewed changes to the rental inspection and permit fees and the reasons for making the changes. Council member Ballensky moved, seconded by Council member Conrad, to approve resolution no. 2012-09-01 establishing fees for rental inspections and permits. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Ballensky and Johnson. Nays: None. Motion approved.

Council member Ballensky asked about the warning siren testing done last week. The City is working on a grant for warning sirens and the testing was done at those proposed sites – the elementary school, lagoons and water plant. An additional site behind the City shop on North Main Street was also tested. The Police Department is working on tweaking some of the locations. People were placed at different locations to test how far out the sirens would go. Council member Ballensky stated that Duralast was able to hear in the parking lot, but not inside the building, but this is also an outdoor warning system. The goal is to have people outdoors to hear the siren. There are not any guarantees that anyone inside a building will be able to hear. FEMA has guidelines and the salesman says this system meets the requirements and is at the limit. More sirens could be added, but they could not be any louder. Manufacturing facilities cannot expect to hear when they have their own noise already in place. They are discussing whether there should be one at the water tower or at the City shop and whether there should be one at the elementary school or a little to the west. The direction of the wind can also have an effect on how far the sirens can be heard. The testing sirens were approximately ten (10) feet lower than what they will actually be. There are also a lot of hills and valleys in Sigourney. Police Chief Glandon stated there is an indoor siren system that will alert when the City's sirens are set off. These indoor systems could be in factories or other businesses, etc. The indoor siren system could be used with the current siren system.

A Public Safety Committee meeting will be held on Sept. 19<sup>th</sup> after the Council meeting.

**Finance:** There were two (2) Community Betterment Project requests. City Services Director Gilliland stated that Travis Handy has offered to donate his time to put in the grass seed at the sports fields on North Main Street if the City purchases the seed through Agriland FS, Inc. Travis is also donating the fertilizer for this project. Brent Gilliland and Dustin Bensmiller are both donating their time to help with this. The Council also discussed the LED lights for the traffic lights on Main Street. LED lights last longer, save money and are supposed to be easier to see. There are a lot of people that do not see the traffic lights. The City has an energy grant and this project has been approved and would therefore only cost the City 50% of the total costs. Council member Johnson moved, seconded by Council member Conrad, to approve the following Community Betterment Projects: \$5,000.00 for seed for the fields at the Sports Park on North Main Street and gas for the tractor used to do the seeding and \$4,500.00 for one half of the cost to install LED traffic signal lamps for the traffic lights on the square. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Ballensky and Johnson. Nays: None. Motion approved.

**City Clerk:** The September 19, 2012 regular Council meeting will be held at City Hall at 6:00 p.m.

**Public Input:** City Services Director Gilliland stated the owner of a property on North Jefferson Street called him today and offered to sell the house to the City for \$1,000.00. This house has had a fire. There are some assessments against the property. The City has looked at acquiring this property in the past, but the cost was always prohibitive. Hopefully this could be sold as is with stipulations to tear the house down, etc.

The meeting was adjourned by acclamation at 7:00 p.m.

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Randall D. Schultz, Mayor Pro tem, City of Sigourney

ATTEST: \_\_\_\_\_  
Angela K. Alderson, Sigourney City Clerk