

**CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, OCTOBER 3, 2018**

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, October 3, 2018 with Mayor Glandon presiding and the following Council members answering roll call: McLaughlin, Schultz, Landgrebe and Conrad. Others present were: Charlie Comfort, News Review; Matt Walker, French-Reneker-Associates; Don Northup, Director of Public Works I; Aaron Kephart, Police Chief; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Schultz, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Landgrebe and Conrad. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member McLaughlin, to approve the following items on the consent agenda: Council accounts payable claims in the amount of \$47,771.63; Library accounts payable claims in the amount of \$6,046.89; August 2018 financial reports; payroll expenses, miscellaneous expenses, ACH and monthly transfers for August 2018; Sherrie Casper and Angie Alderson to attend the 2018 Budget Workshops sponsored by the Iowa League of Cities on Tuesday, December 4, 2018 in Fairfield, Iowa at a cost of \$45.00 each; and the credit card report. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Landgrebe and Conrad. Nays: None. Motion approved.

Council member Landgrebe moved, seconded by Council member McLaughlin, to approve the remaining item on the consent agenda: minutes from the regular Council meeting of September 19, 2018. Upon the roll being called, the following voted Ayes: McLaughlin and Landgrebe. Nays: None. Abstain: Schultz and Conrad. Motion approved. Mayor Glandon voted Aye. *(Council members Schultz and Conrad abstained as they were unable to attend the regular Council meeting on September 19, 2018.)*

Other City Business: Council member Conrad moved, seconded by Council member Schultz, to approve the Decertification of Levy for the property located at 214 West South Street. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Landgrebe and Conrad. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member McLaughlin, to approve the Decertification of Levy for the property located at 321 South East Street. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Landgrebe and Conrad. Nays: None. Motion approved.

Mayor Glandon reminded the Council of the selling terms for the 214 West South Street and 321 South East Street properties. Both the property owners have met these terms. Council member McLaughlin moved, seconded by Council member Landgrebe, to approve the Quit Claim Deeds from the City of Sigourney, Iowa and authorization for Mayor and City Clerk to sign. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Landgrebe and Conrad. Nays: None. Motion approved.

City Clerk Alderson explained the Multi-Jurisdictional Hazard Mitigation Plan to Keokuk County, Iowa, which is updated and approved every five years. Area 15 Regional Planning Commission does the paperwork. Interested cities in Keokuk County participated in three or four meetings and help with the information specific to their City. Council member Schultz moved, seconded by Council member Landgrebe, to approve resolution no. 2018-10-01 to adopt the 2018 Multi-Jurisdictional Hazard Mitigation Plan for Keokuk County, Iowa. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Landgrebe and Conrad. Nays: None. Motion approved.

Park and Recreation: Council member McLaughlin stated she has turned in the Washington Riverboat Grant application that was due today.

Water and Wastewater: Matt Walker, French-Reneker-Associates, talked about the watermain break on Highway 149 on the end of South Main Street and the possibility of replacing the water lines. This would probably be a \$200,000.00 project. This would be an opportune time to create a five-year to ten-year plan for water improvements for the entire City evaluating the water lines and which projects should be done first, etc. This report could then be used to apply for a CDBG (Community Development Block Grant). The City would be eligible for up to \$500,000.00. To apply for the CDBG an LMI (low to moderate income) survey is needed. The City

LMI Survey is current through October 2019. The City's last LMI survey placed at 51.1% out of 51%. Council member Conrad stated that in the past the five-year plans have been very beneficial. Council member Conrad moved, seconded by Council member Schultz, to approve an Engineering Service Agreement with French-Reneker-Associates for the Preliminary Engineering Report on a watermain system. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Landgrebe and Conrad. Nays: None. Motion approved.

Matt Walker stated that the sewer lagoon plans are at 60% complete and ready to submit to the DNR again. This will give the DNR a chance to review everything to make sure they do not want any changes before the final designs are completed.

Director of Public Works I Northup stated that during the work on the lagoons the compost will need to be shut down. He is currently trying to find a place to temporarily relocate the compost. This is not going well as there are a lot of criteria that must be met. There is not any City property that meets the criteria.

Public Safety: Mayor Glandon stated the County has agreed to partner with the City and share some of the costs for the security camera system around the City square. The cameras (for the square and City Hall) and poles are all ordered. The Public Works Department is working on getting the foundations done. There needs to be a legal document created to deal with issues regarding the cameras.

Police Chief Kephart stated he would like to place an ad to hire reserve police officer(s) in the News Review on October 10th and October 17th. There are currently five reserves, but due to scheduling conflicts and other reasons there are only two that can work regularly. There has been verbal confirmation that one Reserve will be resigning. Council member Landgrebe moved, seconded by Council member Schultz, to approve the display ad to hire Reserve Police Officer(s). Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Landgrebe and Conrad. Nays: None. Motion approved.

Finance: There will be a Finance Committee meeting on Tuesday, October 9th at 7:00 a.m.

Human Resources: Mayor Glandon stated the Human Resources Committee will need to meet before the October 17th Council meeting.

City Clerk: The October 17, 2018 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: There was no public input.

The meeting was adjourned by acclamation at 6:18 p.m.

Douglas L. Glandon, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk