

**CITY OF SIGOURNEY, IOWA  
MINUTES OF REGULAR CITY COUNCIL MEETING OF  
WEDNESDAY, OCTOBER 2, 2019**

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, October 2, 2019 with Mayor Glandon presiding and the following Council members answering roll call: McLaughlin, Schultz, Morlan, Bender and Conrad. Others present were Richard Fortney, Police Officer; Don Northup, Public Works Director I; Brent Gilliland, Public Works Director II; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member Morlan moved, seconded by Council member Bender, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Morlan, Bender and Conrad. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Conrad, to approve the following items on the consent agenda: Council accounts payable claims in the amount of \$23,494.31; liquor license application for Sigourney Area Development (DBA: Sigourney Area Development Corporation) at 400 220<sup>th</sup> Avenue, Sigourney, Iowa for Class B Beer (BB) (Includes Wine Coolers) and Living Quarters; Don Northup to attend the 24<sup>th</sup> Annual Water and Wastewater Operator's Training Workshop in Des Moines, Iowa on November 19-21, 2019 at a total cost of \$240.00 and to use the credit card for hotel and meals; Resolution 2019-10-01 approving 2019 Tax Increment Financing for Sigourney Prairie View Subdivision Urban Renewal – 54001 – Section 403.19 Certification; Resolution No. 2019-10-02 temporary closing of parking spaces on downtown streets; and the credit card report. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Morlan, Bender and Conrad. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member McLaughlin, to approve the remaining item on the consent agenda: Minutes from the regular Council meeting of September 18, 2019. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Bender and Conrad. Nays: None. Abstain: Morlan. Motion approved. *(Council member Morlan abstained as he was unable to attend the regular Council meeting on September 18, 2019.)*

**Additional City Business:** Council member McLaughlin moved, seconded by Council member Morlan, to approve Resolution 2019-10-03 approving application for the purpose of receiving benefits from the Washington County Riverboat Foundation. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Morlan, Bender and Conrad. Nays: None. Motion approved.

**Street and Sanitation:** Mayor Glandon stated that he would like to set a Street and Sanitation Committee meeting to discuss recycling and then set a second meeting to meet with Keokuk County representatives. The Committee will meet on Thursday, October 10<sup>th</sup> at 7:00 a.m.

**Water and Wastewater:** Public Works Director I Northup reminded the Council that we had purchased land last spring that we had used for access to the water tower. There are overhead lines running through the area and the electrical boxes are not in the best position. It is hard for trucks to work around the overhead lines and at times there are safety concerns. Northup has talked with Alliant Energy and Atwood Electric regarding putting the lines underground. Staying on the City's property, running the wires underground to the base of the water tower, putting in a new electrical service and moving it away from the water tower base will cost approximately \$30,000.00. There is a possibility this may be paid for through the money being borrowed for the water project. The Community Development Block Grant (CDBG) cannot be used to pay for this. Council member Conrad moved, seconded by Council member Schultz, to approve replacement of the overhead electrical lines and a new control panel at the water tower site for easier access paid for with borrowed monies from the water project or from the Water Surcharge Fund. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Morlan, Bender and Conrad. Nays: None. Motion approved.

**Human Resources:** City Clerk Alderson reviewed the proposed changes to the employee handbook regarding vacation, overtime (compensation time) and the percentage of public safety employees that can live outside of City limits. Council member Schultz moved, seconded by Council member Morlan, to approve

the personnel handbook changes. Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Morlan, Bender and Conrad. Nays: None. Motion approved.

**City Clerk:** City Clerk Alderson stated that there are two meetings coming up for employees in the City Clerk's office. One is through the City's accounting software and will cost approximately \$455.00 for the two-day conference. This is during the City's audit, so not sure if this will work. The second meeting is through the Iowa League of Cities for the budget. There are some major changes coming up and Alderson would like to send two employees to this.

The October 16, 2019 regular Council meeting will be held at City Hall at 6:00 p.m.

**Public Input:** R.D. Keep introduced himself as an employee with Mid America Publishing. He is currently helping at the Sigourney office.

Council member McLaughlin stated she is fielding calls regarding the recycling.

The meeting was adjourned by acclamation at 6:24 p.m.

---

Douglas L. Glandon, Mayor

ATTEST: \_\_\_\_\_  
Angela K. Alderson, City Clerk