

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, NOVEMBER 21, 2018

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, November 21, 2018 with Mayor Glandon presiding and the following Council members answering roll call: Schultz, Morlan, Bender, Conrad and McLaughlin. Others present were: Staci White and Karol Ireland, Christmas Festival Committee Representatives; Matt Walker, French-Reneker-Associates; Don Northup, Director of Public Works I; Richard Fortney, Police Officer; Aaron Kephart, Police Chief; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member Morlan moved, seconded by Council member McLaughlin, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Morlan, to approve the following items on the consent agenda: Minutes from the regular Council meeting of November 7, 2018; Council accounts payable claims in the amount of \$39,876.39; Library accounts payable claims in the amount of \$7,101.60; annual interest payments for general obligation bonds and revenue bonds; and the credit card report. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Other City Business: Public Works Director I Northup stated he would like to get a camera system at the City shop on North Main Street. There are items that come up missing and other items that get dumped there and he would like to get this under control. One camera should show them everything they would like to view. It would bounce off the water tower, so the camera could be viewed at the Water Treatment Plant. The price for the camera and installation is approximately \$4,700.00 and there would need to be an additional \$1,500.00 added to the cost for Atwood Electric to climb the water tower, mount and wire the dish. Council member Bender moved, seconded by Council member Conrad, to approve the purchase of a camera at the City Shop. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Mayor Glandon reviewed a letter written to the City Council regarding the extension of one of the retail grants. Sigourney Chiropractic and Wellness would like to get the sidewalk on the west side of the building fixed but will need additional time. Council member Schultz moved, seconded by Council member Conrad, to approve an extension for the SADC retail grant awarded to Sigourney Chiropractic and Wellness. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Mayor Glandon explained a public hearing needs to be set regarding the proposed activities relevant to the application for Community Development Block Grant (CDBG) funds. The Council agreed with the proposed date and time of Wednesday, December 5, 2018 at 6:00 p.m.

Staci White and Karol Ireland reviewed the Christmas Festival with the Council. Their overall goal is to make this event bigger than it ever has been. Ms. White stated she would like Sigourney to be the location where people come to drive around to see the houses, attend the vendor fairs and stay to visit Santa and watch the lighted parade. This year there will be a Rudolph Run/Walk; Vendor Fair (22 vendors at Memorial Hall and City Hall); Cookie Walk and Cookie Baking Contest; hot cocoa (Fire Station) Soup Supper (all donated by businesses); lighted parade; Santa at the Courthouse; Lighted House Contest; horse drawn wagon rides; and a bingo card to win prizes. Ms. Ireland asked the Council if she would be able to close Jefferson Street from 5:45 p.m. to 7:00 p.m. from the Elementary School to Memorial Hall. Ms. White inquired about golf carts in the lighted parade. Police Chief Kephart indicated he was okay with this if the golf carts have working lights and as soon as the parade is over the golf carts are taken home. Steve Sieren will be the guest speaker this year. The Santa and candle decorations have been fixed and set up on the square courtesy of Duane Atwood.

Street and Sanitation: Public Works Director I Northup stated Norris Asphalt was in town to fix our rumble strips down by the hospital. The issue at the southeast corner of Highways 149 and 92 was fixed as well.

Water and Wastewater: Public Works Director I Northup stated there are approximately 98% done. There are about 30 meters left to install and some miscellaneous item to finish.

Matt Walker with French-Reneker-Associates stated the City signed an engineering services agreement a year ago for the preliminary design of the wastewater treatment plant upgrade. Currently the Council will need to approve an amendment to the final design service through getting the bids which includes final design of the treatment plant, all the buildings, assistance with the CDBG and RD processes. There will be some soil borings done as well. The cost of the amendment is \$119,00.00 bringing the total to \$314,000.00. There will be another agreement for the actual construction observation at a later date. Council member Conrad moved, seconded by Council member Schultz, to approve Amendment No. 1 to Engineering Services Agreement with French-Reneker-Associates, Inc. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Public Safety: Council member Schultz reviewed the Utility Trail Vehicle (UTV) Ordinance that has been discussed by the Public Safety Committee and the at the last Council meeting. Council member Bender moved, seconded by Council member Morlan, to approve the first reading of Title III . Community Protection, Chapter 15 . Utility Trial Vehicles (UTVs) Ordinance. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member McLaughlin, to approve the first reading of ordinance amending Title III . Community Protection, Chapter 14 . Golf Carts. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Finance Committee: Council member Conrad stated the budgeting process has begun. The Finance Committee has discussed the security camera for the City shop and using local options to pay for the camera and installation.

City Clerk: City Clerk Alderson reviewed the Annual Financial Report for Fiscal Year 2018.

The December 5, 2018 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: Council member Schultz asked about the camera with the school. Police Chief Kephart stated everything is currently working.

The meeting was adjourned by acclamation at 6:29 p.m.

Douglas L. Glandon, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk