

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, MAY 4, 2016

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, May 4, 2016 with Mayor Glandon presiding and the following Council members answering roll call: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Others present were: Heidi Bruns; CJ Eilers, The News Review; Don Northup, Director of Public Works I; Brent Gilliland, Director of Public Works II; Allan Glandon, Police Chief and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member Schultz moved, seconded by Council member McLaughlin, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Bender, to approve the following items on the consent agenda: minutes from the April 20, 2016 regular Council meeting; Council accounts payable claims totaling \$38,143.05; liquor license application for George's Pizza at 102 East Washington Street for Special Class C Liquor License (BW) (Beer/Wine) and Sunday Sales; liquor license application for Justin Clubb . The Clubb House at 101 West Marion Street for Class C Liquor License (LC) (Commercial) and Sunday Sales pending verbal correction to application; staff and Council to attend the 2016 Small City Workshops in Sigourney, Iowa sponsored by the Iowa League of Cities at a cost of \$40.00 per person; and the credit card report. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Other City Business: Heidi Bruns was present to discuss the nuisance abatement letter her mother (Judy Bruns) received for 706 East Elm Street. Ms. Bruns explained to the Council that she needed more time. Her family is working on tearing down the pool house in her mother's back yard and the roof is already down. Their goal has been to tear down the pool house and the green house. She is hoping they will have more time this summer. The front of the house should be cleaned up within two or three weeks. Everything else will take more time and she is asking for a time extension. Council member Conrad moved, seconded by Council member Landgrebe, to grant an extension from June 1st to July 1st to clean up the property located at 706 East Elm Street with the understanding that regular updates will be provided to the Council and progress can be seen. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Landgrebe stated a RAGBRAI vendor meeting has been held and the committee thought this went well. The costs were discussed for a 15x15 space. The money will be used to pay for RAGBRAI expenses incurred by the City/Committee. Should there be any profit, it is not the intention of the City/Committee to keep any of this for the City, but to give it to organizations like Sigourney Area Development Corp. for their help. There have been four (4) hand washing stations ordered for the day as well.

John Wehr, City Attorney, stated the RAGBRAI Ordinance needs to have a few changes made to clarify a few points. City Clerk Alderson reviewed the Ordinance restrictions and the penalties for not registering and paying the vendor fees. Council member Morlan moved, seconded by Council member McLaughlin, to approve the first reading of Ordinance Title III . Community Protection, Chapter 6A . RAGBRAI Ordinance with the following addition to 3-6A-2 and 3-6A-6: % . provided they sell on their premises.+and to change the date of June 1, 2016 in 3-6A-2 to July 15, 2016. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

By consensus the Council would like to have the second reading for the RAGBRAI Ordinance on May 18th, 2016 and to waive the third reading at the same meeting.

The Council discussed the retail grant program implemented by Sigourney Area Development Corp. on behalf of the City. The total grants being recommended for funding in 2016 is \$12,000.00. Council member McLaughlin moved, seconded by Council member Landgrebe, to approve the recommendations from Sigourney Area Development Corp. for the Community Betterment retail grant funding program. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Park and Recreation: Council member Landgrebe moved, seconded by Council member Conrad, to approve a contract with Alan Sellers for flag football director for the 2016 season. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Street and Sanitation: Director of Public Works II Gilliland reviewed the process the Street and Sanitation Committee used to recommend the 2016 street project awards. As some of the patches needed were from repairs to water and sewer issues some of the projects will be paid with available water and sewer funds. This will allow all the projects to be completed. Council member McLaughlin moved, seconded by Council member Bender, to approve bid awards for the 2016 street projects as recommended by the Street and Sanitation Committee. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Water and Wastewater: Council member Schultz moved, seconded by Council member Landgrebe, to approve the third and final reading of ordinance amending Title VI . Physical Environment, Chapter 5 Utilities . Billing Charges, Section 6-5-4 . Billing Penalty. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Landgrebe moved, seconded by Council member Morlan, to approve the third and final reading of ordinance amending Title VI . Physical Environment, Chapter 5 Utilities . Billing Charges, Section 6-5-8 . Water Rates. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Landgrebe, to approve the third and final reading of ordinance amending Title VI . Physical Environment, Chapter 5 Utilities . Billing Charges, Section 6-5-10 . Rate of Sewer Rent and Manner of Payment. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Bender moved, seconded by Council member Schultz, to approve the third and final reading of ordinance amending Title VI . Physical Environment, Chapter 5 Utilities . Billing Charges, Section 6-5-12 . Watermain Replacement Surcharge. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Director of Public Works I Northup stated he and Director of Public Works II Gilliland met with Eric Dursky, Keokuk County Sanitarian to discuss the septic systems on West Walnut Street. The lines running up West Walnut Street to the sewer main on West Street need to be four inch (4") instead of two inch (2") and cleanouts would be required as well. There are other utilities already in the terrace making this hard to accomplish. There are also two (2) other neighbors that may be interested in connecting to this as they are having sewer problems. The recommendation at this point is for the City to run a six inch (6") line from the West and Walnut Streets intersection sewer main down approximately 175 feet to a four foot (4') manhole. This should be the easiest and least complicated method. This would cost the City around \$8,000.00. The Council by consensus agreed the City should proceed with this recommendation.

Public Safety: Police Chief Glandon stated that Deana Torgrim has completed her second probationary period and should receive the pay increase that was approved when she was hired. This completes all of Officer Torgrim's probationary requirements. City Clerk Alderson explained the wage increase as outline at the time of hire. Council member Landgrebe moved, seconded by Council member Morlan, to approve the completion of the six (6) month probationary period for Police Officer Deana Torgrim and to increase her wage from \$19.13 per hour to \$19.89 per hour effective May 16, 2016. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Finance: Council member Conrad stated the Finance Committee meeting set for Tuesday, May 10th has been changed to Wednesday, May 11th at 7:00 a.m.

City Clerk: The May 18th, 2016 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: Council member Morlan asked about the new Police SUV and the status of the two (2) Police cars. Police Chief Glandon stated there has not been any more communication on the possible selling of the two (2) Police cars. The new quote for purchasing and installing equipment for the Police SUV has come in higher than the Council allowed and he is working on other options.

Mayor Glandon pointed out that the Small City Workshops will be held at City Hall on June 7th. Anyone interested should let the City Clerk know so she can get everyone registered.

The meeting was adjourned by acclamation at 6:58 p.m.

Douglas L. Glandon, Mayor

ATTEST: _____
Angela K. Alderson, Sigourney City Clerk