

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, MARCH 16, 2016

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, March 16, 2016 with Mayor Glandon presiding and the following Council members answering roll call: Landgrebe, Bender, Conrad, McLaughlin, Schultz and Morlan. Others present were: CJ Eilers, Sigourney News Review; Don Northup, Director of Public Works I; Allan Glandon, Police Chief; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member Conrad moved, seconded by Council member Landgrebe, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Landgrebe, Bender, Conrad, McLaughlin, Schultz and Morlan. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Morlan, to approve the following items on the consent agenda: minutes from the March 2, 2016 regular Council meeting; Council accounts payable claims totaling \$26,800.76; Library accounts payable claims totaling \$3,596.68; City Clerk February 2016 financial reports; payroll expenses, miscellaneous expenses, ACH and monthly transfers for February 2016; Proclamation for Sexual Assault Awareness Month; Rhonda Meiners resignation; display ad for office assistant position in the City Clerk's office; and the credit card report. Upon the roll being called, the following voted Ayes: Landgrebe, Bender, Conrad, McLaughlin, Schultz and Morlan. Nays: None. Motion approved.

Park and Recreation: Council member McLaughlin stated the Park and Recreation Committee met and other than some time changes everything else regarding rates at the swimming pool remained the same. Council member McLaughlin moved, seconded by Council member Conrad to approve Resolution No. 2016-03-09: establishing admission rates and rates for season passes for the 2016 pool season. Upon the roll being called, the following voted Ayes: Landgrebe, Bender, Conrad, McLaughlin, Schultz and Morlan. Nays: None. Motion approved.

Council member McLaughlin stated the Park and Recreation Committee also discussed pool passes being purchased on the off season. The Committee is recommending a 10% discount on pool passes purchased between April 1st and May 16th. Council member McLaughlin moved, seconded by Council member Landgrebe to approve offering a ten percent (10%) discount on the 2016 pool passes from April 1, 2016 to May 16, 2016. Upon the roll being called, the following voted Ayes: Landgrebe, Bender, Conrad, McLaughlin, Schultz and Morlan. Nays: None. Motion approved.

Street and Sanitation: Director of Public Works I Northup outlined the schedule for the spring cleanup in April. Rick Krueger will be picking up appliances and the e-goods, therefore there will not be any costs to the residents as the City will not be charged. Council member Landgrebe moved, seconded by Council member Morlan, to approve the display ad regarding spring cleanup schedule. Upon the roll being called, the following voted Ayes: Landgrebe, Bender, Conrad, McLaughlin, Schultz and Morlan. Nays: None. Motion approved.

Water and Wastewater: Director of Public Works I Northup explained that he has some painting projects including about 140 hydrants and other items at the water plant and park. He would like to hire someone for a summer job that could include some fill in for vacations in the Public Works Department. This seasonal employee would be paid through the water department at \$10.00 per hour. Council member Landgrebe moved, seconded by Council member Bender, to approve hiring a seasonal employee for the summer of 2016 for painting projects and vacation fill in. Upon the roll being called, the following voted Ayes: Landgrebe, Bender, Conrad, McLaughlin, Schultz and Morlan. Nays: None. Motion approved.

Director of Public Works I Northup stated that he and Director of Public Works II Gilliland has met with a Seneca representative and Matt Walker, French-Reneker-Associates to discuss the Highways 92 and 149 project. Seneca is looking at digging a 50x 70 hole that will be at least 15 deep. The water main is in the street on the north side of Jackson Street. Seneca will pay to relocate the water main between the curb lines in the terrace at Casey's. They will only go as far as the driveway going into Casey's. Seneca will pay for a new hydrant and the valves that go along with the intersection. Northup would like to take the water main and go north on North Main Street approximately 150 feet to 200 feet to hook onto the new main there at an approximate cost to the City of under \$10,000.00. There are funds in the Water Surcharge Fund to pay for this work. Alliant Energy is going to work with the engineer. The traffic will be rerouted and that will have to be approved through the Iowa Department of Transportation.

Finance: Council member Conrad reported the Finance Committee was looking into other investment options. We will be working on the budget amendment for Fiscal Year 2016.

Mayor Glandon stated each of the water, sewer and sanitation committees have met and discussed proposed increases for the beginning of the fiscal year. The proposed increases were to raise the water, sewer and sanitation flat rates the

standard three percent (3%). The Finance Committee is also recommending the water surcharge be increased from \$4.00 to \$4.75 and the sewer surcharge be increased from \$2.00 to \$3.00. This would be the first increase to the surcharge amounts. City Clerk Alderson stated she would have the changes made to the ordinances, give to the City Attorney for review and then put the first reading on the April 6th Council meeting. Council member Landgrebe moved, seconded by Council member Conrad, to approve the recommended utility rate increases. Upon the roll being called, the following voted Ayes: Landgrebe, Bender, Conrad, McLaughlin, Schultz and Morlan. Nays: None. Motion approved.

City Clerk Alderson stated the penalties on the utility rates is currently five percent (5%) and would like to increase this to ten percent (10%). Shut off letters are sent out on the 20th of each month and there are over 100 of these sent out each month. The City Clerk stated that if the Council approves this increase, the ordinances would need to be changed to reflect this and she would have the first reading ready for the April 6th Council meeting. Council member Bender moved, seconded by Council member Conrad, to approve an increase to ten percent (10%) for the utility rate penalty. Upon the roll being called, the following voted Ayes: Landgrebe, Bender, Conrad, McLaughlin, Schultz and Morlan. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Landgrebe to approve the following community betterment project: \$3,500.00 for an anchor system for the replacement of the diving board bases at the pool and the concrete work. Upon the roll being called, the following voted Ayes: Landgrebe, Bender, Conrad, McLaughlin, Schultz and Morlan. Nays: None. Motion approved.

Human Resource: A meeting was set for Wednesday, March 23, 2016 at 7:00 a.m.

City Clerk: The April 6th, 2016 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: Council member Morlan stated he has received some concerns regarding pot holes along the north side of North Street north of Dollar General. The Council discussed whether it was part of the street or private parking. It will be looked at and then a decision as to whether it is actually part of the street or not and how to proceed.

Council member Morlan was also asked why churches have been asked by the City to remove signs they had erected along Highway 92, but there are businesses that have signs erected along the highway. The Council discussed whether they are on private property or on the terrace.

Council member Morlan was asked about whether a private group could put up a nativity set on the courthouse lawn. This would have to be approved by the Keokuk County Board of Supervisors.

Council member McLaughlin asked if there have been any issues with the compost. Director of Public Works I Northup stated that things look pretty good right now.

Council member Landgrebe was asked about RAGBRAI and stated that we will have more information after some of the City staff attends a meeting in Osceola regarding pass through cities on Saturday, April 2nd.

City Clerk Alderson stated Lewis Memorial Fountain Committee is busy with a Beer and Wine Fest planned for April 9th and several other fund raisers that are in the works.

The meeting was adjourned by acclamation at 6:45 p.m.

Douglas L. Glandon, Mayor

ATTEST: _____
Angela K. Alderson, Sigourney City Clerk