

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, JANUARY 20, 2016

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, January 20, 2016 with Mayor Pro tem Glandon presiding and the following Council members answering roll call: Schultz, Landgrebe, Bender, Conrad and McLaughlin. Others present were: Jimmy Morlan; Amber Kephart, Sigourney News Review; John Wehr, City Attorney; Don Northup, Director of Public Works I; Allan Glandon, Police Chief; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member Conrad moved, seconded by Council member McLaughlin, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Schultz, Glandon, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Conrad, to approve the following items on the consent agenda: minutes from the January 6, 2016 regular Council meeting; Council accounts payable claims totaling \$82,434.83; Library accounts payable claims totaling \$4,638.66; liquor license application for Dollar General Store #2244 at 315 North Main Street for Class B Wine, Class C Beer Permit (BC) and Sunday Sales; appointment to Planning & Zoning Commission . Resolution No. 2016-01-01; and the credit card report. Upon the roll being called, the following voted Ayes: Schultz, Glandon, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Mayor Pro-tem Glandon left the room at 6:01 p.m. asking Council member Conrad to conduct the meeting as the Council members discussed filling the vacancy for Mayor created by the death of Terry W. Hollingsworth. City Clerk Alderson explained that as Mayor Pro tem Glandon is a Council member, the Council may vote to appoint him as Mayor, but he will remain Mayor Pro tem until the February 3rd Council meeting. At that meeting he will resign his position as Council member at large and once the Council has accepted his resignation, he can be sworn in as Mayor. The Council's acceptance of Mayor Pro tem Glandon's resignation will then start the 60 day clock to appoint a Council member at large and a notice of intent to fill the vacancy by appointment may be approved. The Council does have the choice of making an appointment or having a special election. The public may also petition the Council to have a special election. The appointment for each of these positions is until the next pending election. Council member Conrad asked Mayor Pro tem Glandon to return to the Council Chambers at 6:08 p.m. Council member Bender moved, seconded by Council member Landgrebe, to approve the appointment of Douglas L. Glandon to fill the vacancy of Mayor and to also approve Resolution 2016-01-02 regarding the said appointment until the next pending election as defined in the Code of Iowa. Upon the roll being called, the following voted Ayes: Schultz, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Abstain: Glandon. Motion approved. *(Council member Glandon abstained as he did not feel he should vote on his own appointment.)*

Other City Business: John Wehr, City Attorney, explained that the Council had notices sent to property owners to have nuisances abated by a certain date or the Council would make the decision to go in and abate the nuisances. Each property owner was given a chance to request a hearing before the Council and that hearing was scheduled for tonight. Only one property owner gave verbal notice they would be at the Council meeting. A notice was served for 400 West Skillman Street to remove the mobile home and properly disconnect and cap off all utilities. A notice was sent return receipt to the property owner of 108 South East Street and it came back not claimed. The Council requested a new hearing date set and the letter be served by the Poweshiek County Sheriff's Department. A notice was served for 220 West Washington Street for a dangerous building. A notice was served for 308 South East Street to remove dense growth of weeds, vines and brush; rubbish and trash; and to tear down a dangerous building or structure. The deed holders are Lance and Tracy OdKones and the contract holder is Karen S. Waite Straube. These four (4) nuisances are to be abated by June 1st and at a June Council meeting, the Council will decide if the nuisance has been abated or if the City will have the nuisance abated. City Attorney Wehr pointed out that some of these nuisances will be major projects, if the City has to do the abatement. The City's only remedy after the abatement is to have the costs certified to the treasurer for the taxes.

Park and Recreation: Council member McLaughlin moved, seconded by Council member Conrad, to approve the purchase of soccer and flag football equipment from The Design House and to add two (2) dozen whistles to the order for the pool employees. Upon the roll being called, the following voted Ayes: Schultz, Glandon, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

A Park and Recreation Committee meeting was set for Wednesday, February 3rd after the regular Council meeting.

Street and Sanitation: Mayor Pro tem Glandon stated that there have been additional changes to this ordinance regarding snow removal issues around the square. It is hard to clean with the big equipment when there are vehicles parked in the way. The addition and/or changes to the ordinance would pertain to signage requesting no parking around the square and one block off on Monday mornings from 1:00 a.m. to 7:00 a.m. for street cleaning and then any time there

will be snow removal. The new signs would state no parking on the square and one block off when there could be snow removal. Director of Public Works I Northup explained the issues with people parking on the square and also what some other cities our size are doing. Police Chief Glandon explained the signage and where it would be located. The Council discussed several different issues and scenarios that may occur and possible solutions. Council member Conrad moved, seconded by Council member Schultz, to approve the first reading of the Ordinance amending Title III . Community Protection, Chapter 3 . Traffic Code, Section 3-3-28 . Stopping, Standing or Parking Prohibited in Specified Places. Upon the roll being called, the following voted Ayes: Schultz, Glandon, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

A Street and Sanitation Committee meeting was set for Tuesday, February 9th at 4:00 p.m.

Director of Public Works I Northup explained the maintenance agreement with Altorfer. It is for 2,000 hours or 24 months whichever comes first. They come at certain intervals and service the Cat Loader (endloader) at a locked in cost. Council member Landgrebe moved, seconded by Council member McLaughlin, to approve a maintenance agreement with Altorfer for the Cat Loader. Upon the roll being called, the following voted Ayes: Schultz, Glandon, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Water and Wastewater: Director of Public Works I Northup explained the City has a ten (10) year service contract with Watertower Paint & Repair, a division of Maguire Iron, Inc. The contract consisted of Maguire Iron coming annually to check the tower and Northup does not want to enter into a new contract. The City was not held to an annual check, but it was a lot of work and the water tower had to be drained to comply. Northup would like to continue with the divers checking the tower for problems and eliminating the possibility of water main breaks and less fire protection. The letter being sent to Maguire Iron is to just safe guard that the contract is not renewed. Council member McLaughlin moved, seconded by Council member Landgrebe, to approve a letter to Watertower Paint & Repair, a division of Maguire Iron, Inc., to terminate the service contract dated March 16th, 2006. Upon the roll being called, the following voted Ayes: Schultz, Glandon, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Director of Public Works I Northup explained the planned maintenance agreement for all four (4) of the City's generators. These are specialized pieces of equipment and the City does not have the means to service the generators. They are started once a week to make sure they start up and Cummins will come twice a year to service. There will be another generator added once the sewer project is done. This contract is just to lock in the costs and Cummins are paid after the work has been done and the City is satisfied with the service work. Council member Schultz moved, seconded by Council member Conrad, to approve a planned maintenance agreement with Cummins Central Power, LLC for the following Lift Stations generators: Meadowbrook, Rock Island and Spring Street and the Water Treatment Plant. Upon the roll being called, the following voted Ayes: Schultz, Glandon, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Director of Public Works I Northup stated that he has talked with the county sanitarian as to what the City is willing to do regarding the properties on West Walnut Street that may need to connect to the City's sewer main on West Street. The county sanitarian will put everything together and then contact the property owners in the spring.

Director of Public Works I Northup stated that there is a 50 thousand gallon underground tank at the water treatment plant. This was inspected and vacuumed last year by Midco and Northup is going to have it done again to get an idea of how often he would need to schedule this. Council member Landgrebe moved, seconded by Council member Schultz, to approve a 2016 tank maintenance project with Midco Diving & Marine Services, Inc. for the retention basis at the water treatment plant. Upon the roll being called, the following voted Ayes: Schultz, Glandon, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Public Safety: Council member Schultz, Public Safety Committee Chairperson, opened the bids for a police vehicle submitted from Wagler Motor Company, Capper Auto Group, and Stivers Ford Lincoln. The Wagler Motor Company bids were \$25,756.00 for a 2016 or newer all-wheel drive Sedan and \$27,975.00 for a 2016 or newer utility 4 x 4. The Capper Auto Group bids were \$25,382.00 for a 2016 Dodge Charger Police all-wheel drive and \$28,939.00 for a 2016 Dodge Durango Special Service Vehicle. The Stivers Ford Lincoln bids were \$24,383.00 for a 2016 Sedan Police Interceptor Base all-wheel drive and \$26,070.00 for a 2016 Utility Police Interceptor Base all-wheel drive. After discussion the Council decided the Police Chief and Assistant Police Chief should review the bids and then meet with the Public Safety Committee to make recommendation before the next Council meeting.

The Public Safety Committee will meet Wednesday, February 3rd at 4:30 p.m.

Finance: Council member Conrad stated the Finance Committee met to discuss the final budget information. One of the items discussed was the employee benefit fund which has too much reserve, it should be more of an in and out fund. The

Committee is working on reducing the fund each year. The recommended asking for this year is \$10,000.00 less than last year, which will bring the total tax levy down for this year. The Committee is also looking to invest more of the City's funds and to possibly look at other options besides CDs.

Council member Conrad moved, seconded by Council member Landgrebe, to approve the following Community Betterment Projects: \$1,501.14 for a new Taser and Taser Cam for the Police Department and \$200.00 to rent the Expo for the Skunk River Artifact Show on June 18th, 2016. Upon the roll being called, the following voted Ayes: Schultz, Glandon, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Council member Conrad then reviewed the meeting with Jim Dickinson, Sigourney Area Development Corporation representative. The City does fund the SADC organization annually at \$1.00 per capita and SADC administers the retail grant each year using local options dollars budgeted by the Council. Mr. Dickinson had contacted the county for funding for SADC, but the county has declined. SADC does fund businesses throughout the county. Mr. Dickinson outlined the benefits of having the SADC office especially with there not being a local Chamber of Commerce office or Main Street office. The Finance Committee budgeted to continue the \$1.00 per capita and \$12,000.00 for the retail grant program. Council member Conrad reminded the Council that any line account balances can be moved within the local options sales tax fund for other projects.

City Clerk: The February 3rd, 2016 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: Jimmy Morlan asked questions regarding the dumpster and items that he needs to dispose of. The Council directed him to Waste Management. The Council also talked about the Spring Clean Up week that would be coming up. Mr. Morlan stated that he definitely appreciated the compost to dispose of his leaves.

The meeting was adjourned by acclamation at 7:18 p.m.

Douglas L. Glandon, Mayor Pro tem

ATTEST: _____
Angela K. Alderson, Sigourney City Clerk