

**CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, MAY 20, 2020**

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, May 20, 2020 with Mayor Glandon presiding and the following Council members answering roll call: Conrad, McLaughlin, Schultz (*via phone*), Morlan, Schröder and Bender. Others present were: Jeff Kiebel, Sigourney News Review; Don Northup, Director of Public Works I; Brent Gilliland, Director of Public Works II; Aaron Kephart, Police Chief; and Angie Alderson, City Clerk. (*Police Chief Kephart did not attend the meeting but was in the building.*)

Due to the restriction of the number of people at a public gathering, City Clerk Alderson monitored the people during the Council meeting and kept additional people in another part of the building during the meeting. It was decided that if anyone arrived at the meeting and wished to meet with the City Council members, one of the City employees would exit the meeting to allow anyone from the public the opportunity to speak before the Council. No one other than the people listed throughout these minutes attended the Council meeting.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Conrad, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Mayor Glandon stated that the resolution for Tax Exemption Application will be removed from the Consent Agenda as it is not ready for approval. City Clerk Alderson explained there was an invoice for the food license for the swimming pool. It will cost the City \$150.00 this year for the license renewal and another \$150.00 next year for renewal, but if we let our license lapse it will cost us \$400.00 to apply next year as this would be a new license. Council member Conrad moved, seconded by Council member McLaughlin, to approve the following items on the consent agenda except the Tax Exemption Application: Minutes of regular Council meeting of May 6, 2020; Council accounts payable claims in the amount of \$30,976.52, \$1,285.00 for soccer refunds and \$854.10 for pool pass refunds; City Clerk financial reports for April 2020; payroll expenses, miscellaneous expenses, ACH and monthly transfers for April 2020; annual principal and interest payments for G.O. Bonds and Revenue Bonds; employment resignation from Aaron Kephart; and the credit card report. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Public Hearing: Council member Conrad moved, seconded by Council member McLaughlin, to open the public hearing regarding the amendment of the current City budget for fiscal year 2020. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved and the public hearing was opened at 6:03 p.m.

Mayor Glandon stated the proposed budget amendment ending June 30, 2020 was published according to law. Mayor Glandon asked if the City Clerk had received any written objections. City Clerk Alderson stated she had not.

City Clerk Alderson gave each Council member information regarding the changes made to the budget. Council member Conrad explained the budget amendment shows what has and has not been received so adjustments can be made. City Clerk Alderson explained that sometimes things change after the original budget is done. Alderson asked the Council if they had any questions regarding the budget amendment.

Mayor Glandon asked the public if they had any input. There was none.

Council member Conrad moved, seconded by Council member Bender, to close the public hearing regarding the amendment of the current City budget for fiscal year 2020. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved and the public hearing was closed at 6:05 p.m.

Council member Conrad moved, seconded by Council member McLaughlin, to approve Resolution 2020-05-04 for a proposed budget amendment for fiscal year ending June 30, 2020. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Additional City Business: There was not a SADC report.

Street and Sanitation: Director of Public Works II Gilliland stated he has talked with the Finance Committee regarding the purchase of a dump truck. Originally this was going to be ordered in July, but trucks are being pushed out forty weeks and we would probably not have the truck for next winter. Stivers Ford asked if the City wanted to go ahead and order now for \$38,910.00. This is a truck they already have and Stivers is giving the City \$28,000.00 for our truck. The cost to equip the truck is \$35,077.24. Council member Conrad moved, seconded by Council member Bender, to approve the purchase of the 550 truck from Stivers Ford and to equipment it. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Director of Public Works I Northup stated he has been in contact with Matt Walker, French-Reneker-Associates, and they are thinking it will be a couple months before the sewer bidding process will start. Council member McLaughlin moved, seconded by Council member Conard, to approve extending the Compose Site being open to mid-July and reevaluate. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Director of Public Works I Northup stated where the asphalt meets the concrete parking in front of the Sigourney Post Office on West Washington Street the asphalt should overlay the concrete, but the asphalt is gone. When water runs through it washes everything out and the Public Works Department is continually filling. Northup has obtained a bid from Renner Construction for \$6,900.00 to fix this. They will cut back a couple feet and put in a concrete trough. Council member McLaughlin moved, seconded by Council member Morlan, to approve the estimate from Renner Construction for street work in front of the Sigourney Post Office. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Water and Wastewater: The Council discussed the City could borrow up to \$650,000.00 for this project but does not have to use all of it. Council member Conrad moved, seconded by Council member Schultz, to approve Resolution No. 2020-05-05 approving and authorizing a Form of Loan and Disbursement Agreement by and between the City of Sigourney, Iowa, and the Iowa Finance Authority, and authorizing and providing for the issuance and securing the payment of \$650,000 Water Revenue Capital Notes, Series 2020, of the City of Sigourney, Iowa, under the provisions of the Code of Iowa, and providing for a method of payment of said note; approval of the Tax Exemption Certificate. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Director of Public Works I Northup discussed an employee being gone on Wednesdays, there is a problem. It was nice when the City had an as needed employee they could call on short notice to help with the garbage truck for part of a workday. He would like to have an employee like this again. The Public Works Department does not need anyone for any set hours, just help with garbage pickup and/or container discharges if one of the other department employees are not available. Council member Conrad moved, seconded by Council member Morlan, to approve hiring an employee to work during the summer on a part time basis for garbage collection and dumpster emptying at minimum wage. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Public Safety: City Clerk Alderson reviewed the quotes she currently had for the Mid America Publications and from the Des Moines Register for advertising the Police Chief position. There are other newspapers the City Clerk's office has contacted but have not heard back from. Council member Conrad suggested the date for applications to be turned in be moved to June 22nd and then the Council can readdress this and possibly approve advertising in other newspapers at the next Council meeting. Council member Conrad moved, seconded by Council member Morlan, to approve the display ad for the Police Chief position and changing the application due date to June 22nd and approving this to be placed in all 25 of the Mid America Publications and the Des Moines Register for the 1/24th page ad special. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Finance: Council member Conrad moved, seconded by Council member Schultz, to approve the following Community Betterment Project: payment of \$6,900.00 to Renner Construction for the street repair in front of the Post Office out of the street line account. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Bender, to approve Resolution 2020-05-06: authorizing the transfers of funds and payment of General Obligation Bonds and Revenue Bonds for Fiscal Year 2021. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Conrad, to approve Resolution No. 2020-05-07: authorizing the transfer of funds for Fiscal Year 2020. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

City Clerk: The June 3, 2020 Council meeting will be held at 6:00 p.m. at City Hall.

Public Input: Jeff Kiebel suggested using electronic websites such as Indeed, etc. for advertising the Police Chief position.

Council member Schröder wondered if there would be a law enforcement site that could be used for advertising the Police Chief position. Some of these might not have a cost associated with them. Council member Schultz asked about the Iowa League of Cities.

Mayor Glandon stated that at the last Council meeting a letter to the Iowa Department of Transportation on behalf of MCG was approved, but the IDOT application must be signed as well and as the Council has approved the project, the application was signed and returned.

Mayor Glandon stated that he has ordered a tempered glass window with a slot at the bottom in a frame for the front window. He would like to have this installed before City Hall is opened.

Mayor Glandon stated that the Governor opened pools for swimming laps and swimming lessons. If the additional restrictions on the pool are lifted it will still take time to order chemicals, etc. Lifeguards have already been let go and there are a lot of costs involved to open for a partial season. Council member McLaughlin stated she did not feel the pool should be opened for laps and lessons.

Mayor Glandon stated the Governor opened state parks for social distancing, not for playgrounds. Youth leagues are not opened yet. City Clerk has been asked about allowing the ball fields to be used.

The pool and ball fields will be placed on the next agenda for more discussion.

The meeting was adjourned by acclamation at 6:46 p.m.

Douglas L. Glandon, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk