

CITY OF SIGOURNEY, IOWA

MINUTES OF REGULAR CITY COUNCIL MEETING OF WEDNESDAY, MAY 1, 2019

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, May 1, 2019 with Mayor Glandon presiding and the following Council members answering roll call: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Others present were Ray Clarahan; Don Northup, Director of Public Works I; Aaron Kephart, Police Chief; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Conrad, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Morlan, to approve the following item on the consent agenda: Minutes from the regular Council meeting of April 17, 2019. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Morlan and Landgrebe. Nays: None. Abstain: Schultz. Motion approved. *(Council member Schultz was unable to attend the regular Council meeting on April 17, 2019.)*

Council member Conrad moved, seconded by Council member Schultz, to approve the remaining items on the consent agenda: Council accounts payable claims in the amount of \$20,630.73; City Clerk's financial reports for March 2019; payroll expenses, miscellaneous expenses, ACH and monthly transfers for March 2019; liquor license application for Amanda Snakenberg (DBA: Barn Wired) at 119 East Marion Street, Sigourney, Iowa for Catering Privilege, Class B Native Wine Permit, Class C Liquor License (LC) (Commercial) and Outdoor Service; and the credit card report. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Additional City Business: Ray Clarahan approached the City Council regarding the RAGASS event he sponsors each year. All golf carts must have slow moving vehicle signs and a flag (per state law) and he has been told this could cost him up to \$35.00 per golf cart. A friend of Mr. Clarahan's has told him that the only way around not having the flags or slow-moving vehicle signs is to call the event a parade and then to turn in a route to be approved. Mr. Clarahan is also doing a "Butt-Putt" event during the 175th Anniversary for a donation to the City for this event. He has had several people inquire if they could rent the golf carts for the entire five days of the 175th Anniversary as they have family coming in. That could not be classified as a parade. Mr. Clarahan is proposing the City waive the insurance and permit and permit fee and then those that want to use the golf cart the entire five days would need to provide the slow-moving vehicle sign and flag. Mr. Clarahan is checking on event insurance for the parade ride and the "Butt-Putt" for a liability insurance policy for himself. The company he rents the golf carts from covers the golf carts should something happen (a tree falls on the cart at a golf course), but not coverage to drive on city streets. City Clerk Alderson explained that in a conversation with the City Attorney, John Wehr, he explained that the City can not waive state law (slow moving vehicle sign and flag). City Attorney Wehr also reminded the City Clerk that the Council can not change an ordinance with a motion. City Attorney Wehr recommended coming up with some type of exception to the golf cart ordinance (such as this event) with Council approval. City Clerk Alderson stated that she had talked with Horak Insurance and that ICAP (Iowa Community Assurance Pool - City's insurance) did not have requirements on insurance. There is enough time to do this before the 175th Anniversary. Mr. Clarahan is checking on getting some slow-moving vehicle signs made with a printer at a cheaper rate and then he would keep them. Mr. Clarahan reiterated that he is asking the Council to consider the following: five days of unregistered and unlicensed rented golf carts if he gets the flags and slow-moving vehicle signs on them. Council member McLaughlin asked how the Police will know who is part of his event and who is not. Mr. Clarahan thinks that anyone that wants to run golf carts during the 175th Anniversary that are legal to drive the golf cart should be allowed to run them during the five days without the insurance and permit. The Council decided the Public Safety Committee should meet to discuss this and gave Mr. Clarahan one week to provide information on not having to have a slow-moving sign and flag with the golf cart in a parade. The RAGASS event will be on July 4th starting at 1:00 p.m. Mr. Clarahan was told he must provide a route for the parade to the City Council and the Mayor reminded him that no one can veer off the route. Mr. Clarahan asked if he is not able to do the parade, if he buys the slowing moving signs and flags for the rented golf carts, would the Council consider waiving the insurance and permit and permit fee.

The Council discussed the City's golf cart that they will not need as the City has purchased a UTV. Public Works Director I Northup stated he has been told what the golf cart is worth. Council member Conrad moved, seconded by Council member Landgrebe, to approve the display ad for the golf cart sale. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Mayor Glandon reminded the City Council that Tom Bowers has been to Council meetings to request having a flea market around the City square. One of the things that needs to be looked at is whether the City's liability insurance would cover the event and then requesting the vendors to also have insurance coverage. City Clerk Alderson stated she had talked with Horak Insurance and the first preference would be that each entity have their own insurance, etc. If the City chooses to proceed with this, it should be treated as the other committees. All decisions are the City's and the City would need to set up fees and requirements. This would allow Tom Bowers to move forward with his flea market event. Other events could be covered on this umbrella, but the City would need to approve each event. Council member Landgrebe moved, seconded by Council member Conrad, to approve creating a Flea Market and Sales Events Committee. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Park and Recreation: The Park and Recreation Committee was reminded they have a meeting set for Thursday, May 2nd at 7:00 a.m.

Council member McLaughlin informed the Council that the Keokuk County Community Foundation had their awards banquet last Wednesday and the Park and Recreation Committee was awarded a check for \$17,873.90 for the remainder of the new slide at the swimming pool. Council member McLaughlin passed around a "Thank You" for the Council to sign.

Street and Sanitation: Council member Conrad moved, seconded by Council member Schultz, to approve the second reading of ordinances amending Title VI . Physical Environment . Chapter 6 . Street Cuts and Excavations. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Bender, to waive the third reading of ordinances amending Title VI . Physical Environment . Chapter 6 . Street Cuts and Excavations. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Morlan, to approve the first reading of ordinance amending Title VI . Physical Environment . Chapter 5 Utilities . Billing Charges . Section 6-5-9 Refuse Collection Rates. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Water and Wastewater: Council member Schultz moved, seconded by Council member Landgrebe, to approve the first reading of ordinance amending Title VI . Physical Environment . Chapter 5 Utilities . Billing Charges . Section 6-5-8 Water Rates. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Landgrebe, to approve the first reading of ordinance amending Title VI . Physical Environment . Chapter 5 Utilities . Billing Charges . Section 6-5-10 Sewer Rent and Manner of Payment. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

City Clerk Alderson explained the Letter of Conditions received from USDA/Rural Development. The Council needs to sign this letter to have money earmarked for the City by May 8th. The City does not have to accept this loan and can send a letter to state that and USDA/Rural Development will decertify the funds. This is one option the City has to borrow money. The Mayor and Council discussed some of the requirements and financing. It was decided the Finance Committee would meet to discuss these requirements and any other options that would be available. Council member Bender moved, seconded by Council member Landgrebe, to approve the Letter of Conditions with USDA Rural Development regarding the proposed wastewater treatment plant improvements. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Landgrebe, to approve the Mayor to sign the Letter of Intent to meet conditions and request for obligations of funds with USDA Rural Development regarding the proposed wastewater treatment plant improvements. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Public Safety: Council member Landgrebe moved, seconded by Council member Bender, to approve the second reading of ordinance amending Title III . Community Protection, Chapter 14 . Golf Carts. Upon the roll being called,

the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Bender, to waive the third reading of ordinance amending Title III . Community Protection, Chapter 14 . Golf Carts. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Police Chief Kephart explained ICAP (Iowa Community Assurance Pool) is offering a grant to law enforcement members that want to implement a policy and training program. There are two different third-party options: one is a law firm and the other is a policy management software that would continuously offer policy updates. The law firm would have an attorney meet with our Police Department to review policies, provide monthly on-line training and quarterly trainings to attend. Police Chief Kephart feels that the law firm would be the better choice for the Police Department. The first year of the grant ICAP provides \$2250.00 and the cost for the law firm the first year would be \$2,330.00. The City would only need to pay \$80.00. This is a three-year grant. During years two and three ICAP offers a \$1,500.00 grant per year and the City would need to pay \$830.00 per year. ICAP will offer this grant for three years, but if the Police Department is not satisfied after the first year, they can drop out. Council member Landgrebe moved, seconded by Council member McLaughlin, to approve the ICAP Law Enforcement Policy and Training Grant Application. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Finance: A Finance Committee meeting was set for Thursday, May 9, 2019 at 7:00 a.m.

Human Resources: A Human Resources meeting was set for Thursday, May 9, 2019 after the Finance Committee meeting.

City Clerk: The May 15, 2019 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: A Public Safety Committee meeting was set for Monday, May 13, 2019 at 7:00 a.m.

Council member Bender asked about two nuisance properties.

Mayor Glandon stated the recycling trailer has been repositioned with steps. There are now four cardboard dumpsters. There are pictures of all the crap that is being dumped into the recycling bins. Council member Morlan stated he has been thanked by numerous people for the steps being put in.

The meeting was adjourned by acclamation at 6:54 p.m.

Douglas L. Glandon, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk