

**CITY OF SIGOURNEY, IOWA  
MINUTES OF REGULAR CITY COUNCIL MEETING OF  
WEDNESDAY, MAY 16, 2018**

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, May 16, 2018 with Mayor Glandon presiding and the following Council members answering roll call: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Others present were: Amber Kephart, SADC Director and RAGBRAI Representative; Mike Burvee, Sigourney News Review; Matt Walker, French-Reneker-Associates; Don Northup, Director of Public Works I; Allan Glandon, Police Chief; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Morlan, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Conrad to approve the following item on the consent agenda: minutes from the May 2, 2018 regular Council meeting. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Morlan. Nays: None. Abstain: Landgrebe. Motion Approved. *(Council member Landgrebe abstained as he was unable to attend the regular Council meeting on May 2, 2018.)*

Council member Bender moved, seconded by Council member Landgrebe, to approve the remaining items on the consent agenda: Council accounts payable claims totaling \$54,141.85; City Clerk's April 2018 financial reports; payroll expenses, miscellaneous expenses, ACH and monthly transfers for April 2018; annual principal and interest payments for general obligation and revenue bonds; liquor license application for Keokuk County Expo Inc. at 22400 220<sup>th</sup> Avenue, Sigourney, Iowa for Class B Beer (BB) (Includes Wine Coolers) and Outdoor Service contingent upon dram insurance and drawing; liquor license application for City of Sigourney in Alley by 111 South Jefferson Street, Sigourney, Iowa for Class B Beer (BB) (Includes Wine Coolers) and Outdoor Service contingent upon dram insurance and drawing; and the credit card report. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

**Public Hearing(s):** Council member McLaughlin moved, seconded by Council member Morlan, to open the public hearing regarding the amendment of the current City budget for fiscal year 2018. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved and the public hearing was opened at 6:02 p.m.

Mayor Glandon stated the proposed budget amendment ending June 30, 2018 was published according to law on May 2<sup>nd</sup>. Mayor Glandon asked if the City Clerk had received any written objections. City Clerk Alderson stated she had not.

City Clerk Alderson asked the Council if they had any questions regarding the budget amendment and stated that most of the increase to the budget was due to RAGBRAI.

Mayor Glandon asked the public if they had any input. There was none.

Council member Landgrebe moved, seconded by Council member Bender, to close the public hearing regarding the amendment of the current City budget for fiscal year 2018. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved and the public hearing was closed at 6:04 p.m.

Council member McLaughlin moved, seconded by Council member Conrad, to approve Resolution 2018-05-01 for a proposed budget amendment for fiscal year ending June 30, 2018. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

**Other City Business:** Amber Kephart stated the RAGBRAI maps are set for the most part and include showers, portable toilet and dumpster locations. The school is remodeling their locker rooms at the high school and their showers may not be done in time to be used during RAGBRAI, therefore the RAGBRAI Committee is looking to bring in more showers. The shuttle routes for transportation are being worked on. The law enforcement budget

will need to include a large budget for 30 additional police officers. The entertainment budget is a large one as well. Hopefully the fund raising, and sponsorships will help offset these costs. The beverage garden will open at 3:30 p.m. The IDOT road closure is set to start at 6:00 a.m. on Thursday, July 26<sup>th</sup>. There is another town meeting set for Monday, June 4<sup>th</sup> at 6:30 p.m. in Memorial Hall. Ms. Kephart attended the Keokuk County Board of Supervisors meeting last Monday morning as the RAGBRAI Committee is requesting the County put an ordinance in place to set vendor fees in the unincorporated area. There are several fund raisers set including a RAGBRAI Pre Ride, a Pre-Training Ride and a barn quilt painting class. Mayor Glandon asked if the Council was okay with City Hall being used as an emergency shelter if there is bad weather while people are in Sigourney during RAGBRAI.

Council member Landgrebe moved, seconded by Council member Schultz, to approve the second reading of the Zoning Ordinance to rezone property from a Class ~~R~~-4+ to a Class ~~B~~-2+ and the official zoning map to reflect the changes. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member Bender moved, seconded by Council member Morlan, to waive the third and final reading of the Zoning Ordinance to rezone property from a Class ~~R~~-4+ to a Class ~~B~~-2+ and the official zoning map to reflect the changes. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

**Park and Recreation:** Council member McLaughlin moved, seconded by Council member Landgrebe, to approve Resolution No. 2018-05-02 establishing admission rates and rates for season passes for 2018 pool season. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Conrad, to approve the contract with Alan Sellers for Flag Football Director. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

**Street and Sanitation:** Mayor Glandon asked Director of Public Works I Northup about the machine being used to clean out the storm sewers. This costs the City approximately \$1,500.00 per week plus roughly 30 hours of labor to clean grass clippings, leaves, sand, etc. out of the storm sewers. Mayor Glandon stated there is an ordinance against mowing grass into the street and he would like to start enforcing this.

**Water and Wastewater:** Council member McLaughlin moved, seconded by Council member Conrad, to approve hiring Klynt Weber as a seasonal employee for the summer of 2018 at an hourly rate of \$10.00 per hour. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Director of Public Works I Northup stated that Northway is here doing routine cleaning on Well No. 1. This well has been a good well but hasn't been touched in eight years. It started to drop off at the beginning of the year and the column pipe needs to be replaced. It is back on line now.

Matt Walker, French-Reneker-Associates, presented pay estimate no. 4 for Drish Construction. This is the final quantities for the project. Everything has been seeded and some of the grass is starting to grow. They may have to add some straw. There was also some additional traffic control to be paid as well. There is a two-year bond on the project. Council member Schultz moved, seconded by Council member Landgrebe, to approve pay estimate no. 4 to Drish Construction, Inc. for proposed storm sewer improvements . Jackson Street (Hwy 92/149) . Sigourney, IA (17-023/17-024). Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Mr. Walker explained pay estimate no. 5, five percent of the payments are always withheld throughout the project, just in case the contractor doesn't want to finish up. With this project everything has been addressed. According to Iowa State Code this cannot be paid until 31 days after approval in case there is a supplier who hasn't been paid. This project has been inspected and approval of pay estimate no. 5 accepts the project. Council member Schultz moved, seconded by Council member McLaughlin, to approve pay estimate no. 5 to Drish Construction, Inc. for proposed storm sewer improvements . Jackson Street (Hwy 92/149) . Sigourney, IA (17-023/17-024).

Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

City Clerk Alderson stated the State Revolving Fund is reducing the interest rate on one of the Revenue Bonds from 3% to 1.75%. This will save the City of Sigourney approximately \$31,000.00 minus the legal expenses. Council member Bender moved, seconded by Council member Conrad to approve Resolution No. 2018-05-03 approving and authorizing amendment to Loan and Disbursement Agreement and providing for the reissuance of the \$427,000 Water Revenue Capital Loan Note, Series 2018 (2007 . Rate Reset). Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

**Public Safety:** Police Chief Glandon explained the City has shared a reserve police officer with the Keokuk County Conservation Board for several years. The City pays the reserve and the County reimburses the City for 100% of the costs. Council member Schultz moved, seconded by Council member Landgrebe to approve the continued sharing of a police officer(s) for the patrol of Belva Deer Lake County Park. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

Police Chief Glandon stated that Derek Albert is doing a great job and recommends the pay increase associated with a successful probationary period. City Clerk Alderson stated that she is requesting the pay be retroactive to March 26 as Mr. Albert was at the law enforcement academy during his six-month probation and should have had a pay increase to \$18.00 per hour. The second probation should have been approved after graduation from the law enforcement academy, but the City Clerk neglected to put this on the last agenda. The new wage as of April 19<sup>th</sup> should be \$19.25 per hour. Council member Schultz moved, seconded by Council member Morlan, to approve probationary completion for Derek Albert and the associated pay increases retroactive to March 26, 2018. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

**Finance:** Council member Conrad moved, seconded by Council member Landgrebe, to approve the following Community Betterment Projects: \$200.00 for supplies to paint buildings around the square and \$1,000.00 for the Library to add to their collections. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, Morlan and Landgrebe. Nays: None. Motion approved.

**City Clerk:** The June 6, 2018 regular Council meeting will be held at City Hall at 6:00 p.m.

**Public Input:** There was no public input.

The meeting was adjourned by acclamation at 6:33 p.m.

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Douglas L. Glandon, Mayor

ATTEST: \_\_\_\_\_  
Angela K. Alderson, City Clerk