

**CITY OF SIGOURNEY, IOWA**  
**MINUTES OF REGULAR CITY COUNCIL MEETING OF**  
**WEDNESDAY, MAY 16, 2012**

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, May 16, 2012 with Mayor Miletich presiding and the following Council members answering roll call: Johnson, Conrad, McLaughlin and Schultz. Others present were: Carol Stutzman; Wayne Smithhart; Matt Walker, French-Reneker-Associates; Christy Bates; Don Northup, Water / Wastewater / Pool Supervisor; Brent Gilliland, City Services Director and Building Inspector; Allan Glandon, Police Chief; and Angie Alderson, City Clerk.

Mayor Miletich called the meeting to order at 6:00 p.m. Council member Conrad moved, seconded by Council member McLaughlin, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Schultz, to approve the following items on the consent agenda: minutes from the May 2, 2012 regular Council meeting; accounts payable claims totaling \$32,279.23; Library accounts payable claims totaling \$3,180.23; Memorial Hall Commission accounts payable claims totaling \$73.50; City Clerk and City Treasurer April 2012 financial reports; payroll expenses, other/miscellaneous expenses, ACH expenses and monthly transfers for April 2012; annual principal and interest payments for general obligation bonds and revenue bonds; Angie Alderson and Sherrie Casper to attend the street financial report class through the Iowa Department of Transportation on June 27, 2012 in Fairfield, Iowa; pay estimate no. 6 – final quantities to J & L Construction – proposed street improvements – Keokuk, May and Warren – Sigourney, IA (11-010/11-011); and the credit card usage report. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

**Public Hearing:** Council member Johnson moved, seconded by Council member Conrad, to open the public hearing regarding the amendment of the current City budget for fiscal year 2012. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved and the public hearing was opened at 6:04 p.m.

Mayor Miletich asked the City Clerk whether any written or oral objections had been filed. The City Clerk reported that no objections had been filed.

Council member Schultz moved, seconded by Council member McLaughlin, to close the public hearing. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved and the public hearing was closed at 6:05 p.m.

Council member Conrad moved, seconded by Council member Johnson, to approve Resolution 2012-05-04 for a proposed budget amendment for fiscal year ending June 30, 2012. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved

**Other City Business:** Carol Stutzman was present to discuss the continued use of the city's parking lot for motorcycle skills testing. Mrs. Stutzman explained that the testing courses are the same throughout the state and must be DOT approved. She had received permission a couple years ago to place two (2) signs for no parking from 6:00 a.m. to 9:00 a.m. on the east side of the course. These are covered during the off season. Over the years, the course has changed and Mrs. Stutzman would like to place the same signs (*already being used on the east side of the course*) on the west side of the course. She has had to cancel appointments as there have been vehicles/trailers parked on the west side of the testing course that would make it unsafe for the person taking the test. She would like to offer the testing Monday through Friday as surrounding towns only offer one (1) day a week; and as she cannot give the test if the pavement is wet, it would allow for optional rain dates. The parking lot is convenient to use as it is near the courthouse and it is a very public location. Council discussed putting up a "public parking" sign and adding the information for the testing course, adding the days to the signs and maybe taking the signs down when testing is not being conducted at all. Mrs. Stutzman showed the Council a picture of the course and explained how it worked.

Wayne Smithhart expressed his concerns as a tax payer that by allowing one entity to use a section of the parking lot was making the public parking lot a private parking lot. Council member Conrad stated that there are not any limitations as to how long any one can park in the city parking lot, therefore it would be no different than someone leaving their vehicle parked there for a number of days. Council member Conrad also stated that the City has been trying to share services with the County when possible. Mr. Smithhart has customers returning his wagons and if they are parking in the west half of the parking lot they will be in violation between 6:00 a.m. and 9:00 a.m. Monday through Friday. He may not be aware they are parked there, but does not want to be in trouble because of the violation. Mr. Smithhart feels the County should find their own space for their testing and leave the public parking open.

Mrs. Stutzman was asked if she had ever looked at alternate sites. She stated that she needs something flat and the area has to be big enough to spray paint. The City's parking lot is close for all parties involved. Mrs. Stutzman has put testing on hold until this situation is straightened out. Council member Conrad moved, seconded by Council member McLaughlin, to table the request from the Keokuk County Treasurer's Drivers Licensing Department for use of the city parking lot for the motorcycle skills testing. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved. Mayor Miletich stated the Street and Sanitation Committee will address this and bring it before the Council at the June 6<sup>th</sup> regular Council meeting.

**Park and Recreation:** Council member Johnson moved, seconded by Council member Conrad, to approve donating fifty one (1) day pool passes to the Sigourney Police Department for awards to youth for wearing bike helmets during the summer of 2012. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member Conrad talked about replacing the swimming pool liner. The Park and Recreation Committee would like to start planning for a replacement pool liner now instead of getting half way through a year and finding out something should have been done sooner. There is a fifteen year warranty with Natara, the company that originally installed the liner, and they should be contacted by the City's legal counsel regarding the problems. Don Northup, Pool Supervisor, has contacted RenoSys Corporation and has received a quote of \$68,571.00 to reline the pool. This does not include any repairs that may need to be done to the pool itself once the current liner has been removed. The current liner is disintegrating, especially the gutters and the zero depth entry. There are severe cracks as well as tears in the liner. There is an air gap in the ten (10) foot as well as wrinkles in the liner itself. There have been a lot of advancements made to pool liners in the last ten (10) years including UV protection. Council member Conrad reviewed the process and issues involved with the original pool liner and stated the Park and Recreation Committee wanted the entire Council to be aware of the problems and the current status of possible solutions.

Council member Conrad stated that two (2) of the three (3) persons hired as admissions workers have decided to not work at the swimming pool this summer. Council member Conrad moved, seconded by Council member Schultz, to approve hiring Courtney Herman as pool admissions staff at the current rate of pay. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

**Street and Sanitation:** Mayor Miletich discussed the possibility of a handicapped parking space on either North Main Street in front of City Hall or around the corner on West Washington Street. There are advantages and disadvantages to both. Previously there had been one on West Washington Street when the pharmacy was located in this building. The Council discussed the necessity of handicapped parking spaces and having too many designated spaces. There is a designated handicapped parking space on the east side of North Main Street across from City Hall. Council member Schultz moved, seconded by Council member Conrad, to approve painting and to place proper signage at the handicapped parking space on the southern most spot on the east side of the 100 block of North Main Street. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

**Water and Wastewater:** Water Supervisor Northup will start draining the water tower tomorrow and the company doing the painting will be here on Friday. If the weather is good they should be done in seven to ten days. The outside of the tower will be painted white with navy blue lettering. They will look at the inside of the tower as well. The interior should be painted every three (3) to five (5) years according to AWWA standards. It is a two day process to drain and refill the tower.

City Services Director Gilliland stated there were some complications with a few of the storm sewers being repaired. New frameworks had to be ordered for some of these. They are currently working on five and have found more that need to be repaired.

**Public Safety:** Council member Conrad stated there were seven applications received for the water/sewer and rental inspector position. The Human Resources Committee interviewed four applicants and after the interviews were complete one of the applicants withdrew. Council member Conrad moved, seconded by Council member Schultz, to recommend hiring Doug A. Glandon for the water/sewer and rental inspector position starting at \$11.00 per hour and after a successful 90 day water/sewer probationary period increase to \$11.50 per hour. Then there would be another 90 day probation period for the rental inspection portion of this job and if successful the hourly pay would increase to \$12.00 per hour. A display ad should be placed in next week's Sigourney News Review advertising the street and sanitation position created if Doug A. Glandon accepts this position. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

**Finance:** City Clerk Alderson talked with Dan Appeget regarding the Keokuk County Conservation Foundation request for \$1,400.00 to help support the "Belva Deer Lake Dedication". The Foundation is looking for transportation for a lake tour and think this will cost approximately \$800.00. Any money donated that is not spent will be returned to the City. Council member Johnson moved, seconded by Council member Conrad, to approve the following community betterment project: \$700.00 to the Keokuk County Conservation Foundation and Board for support of the "Belva Deer Lake Dedication". Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz.

Council member Johnson moved, seconded by Council member McLaughlin, to approve the remaining community betterment projects: \$1,000.00 to the Southeast Iowa Inter Agency Drug Task Force for annual dues and membership for the Sigourney Police Department; \$2,100.00 to Sigourney Treecare for the removal of two (2) diseased trees from terraces; \$35.00 to the Sigourney FFA for the annual Rent-A-Pot program; \$90.00 to Bain Electric to hook up and test the generator for the Comfort Center; and up to \$85.00 to Walker Drive Thru for ice cream cone certificates for the Sigourney Police Department to give to children seen wearing their helmets while riding their bikes. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Johnson, to approve the City paying the \$30.00 fee for any Council member or City employee to attend the 2012 Small City Workshops on May 24<sup>th</sup> in Kalona. Upon the roll being called, the following voted Ayes: Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

**City Clerk:** The June 6, 2012 regular Council meeting will be held at City Hall at 6:00 p.m.

**Public Input:** Mayor Miletich reminded the Finance Committee they will be meeting on May 30<sup>th</sup>. The Committee needs to discuss the annual 3% increase to the water and sewer fees.

The house at 320 West Jackson Street was supposed to be burned last Saturday, but results from samples sent for analysis were not received back in time to do the burn.

The Christmas decorations are going to be ordered soon. There will be snowflakes on 17 poles, garland on 35 poles and the current Christmas banners we have will be on the other poles. The county and SK cheerleaders gave \$1,000.00 each and the city is using \$1,500.00 from the community betterment funds to put toward this purchase. A total of \$5,000.00 will be needed to complete the purchase.

Mallary Snakenberg is working on the July 4<sup>th</sup> brochures.

The meeting was adjourned by acclamation at 7:21 p.m.

---

Patricia Miletich, Mayor, City of Sigourney

ATTEST: \_\_\_\_\_  
Angela K. Alderson, Sigourney City Clerk