

CITY OF SIGOURNEY, IOWA

MINUTES OF REGULAR CITY COUNCIL MEETING OF WEDNESDAY, MARCH 7, 2012

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, March 7, 2012 with Mayor Miletich presiding and the following Council members answering roll call: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Others present were: Matt Walker, French-Reneker-Associates, Inc.; Don Northup, Water / Wastewater / Pool Supervisor; Brent Gilliland, City Services Director and Building Inspector; Allan Glandon, Police Chief; Adam Clark, Assistant Police Chief; and Angie Alderson, City Clerk.

Mayor Miletich called the meeting to order at 6:04 p.m. Council member Johnson moved, seconded by Council member Hornback, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member Hornback moved, seconded by Council member Schultz, to approve the following items on the consent agenda: minutes from the February 15, 2012 regular Council meeting; accounts payable claims totaling \$25,830.49; Memorial Hall Commission accounts payable claims totaling \$20.08; City Clerk and City Treasurer January 2012 financial reports; payroll expenses, other/miscellaneous expenses, ACH expenses and monthly transfers for January 2012; liquor license application from T-N-T Liquors, 110 South Main for Class BW Wine Permit (Carryout Wine), Class B Beer Permit (Carryout Beer), Class E Liquor License (LE) and Sunday Sales; liquor license application from Sigourney Pizza & Steakhouse, 121 South Jefferson Street for Class B Beer (BB) (Includes Wine Coolers) and Sunday Sales; approval of Don Northup and Brent Gilliland to attend the Water Distribution and Treatment Plant Operators Conference sponsored by the American Water Works Iowa Section Region VI in Washington, Iowa on March 21, 2012 at a cost of \$30.00 each; resolution 2012-03-01 re: temporary street closing for Easter activities on April 7th requested by MidWestOne Bank; Don Northup to attend Certified Pool Operator school on May 1-2, 2012 in Fairfield at a cost of \$250.00 and to use the City's credit card for meals; and the credit card report. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Public Hearings: Mayor Miletich announced that it was the time and place for the Public Hearing on the budget estimate for fiscal year July 1, 2012 through June 30, 2013. She then called for a motion to open the public hearing. Council member McLaughlin moved, seconded by Council member Johnson, to open the public hearing on the proposed Fiscal Year 2013 budget estimate. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved and the public hearing was opened at 6:06 p.m.

Mayor Miletich asked if the City Clerk had received any written or verbal comments and Clerk Alderson stated there were none. Council member Ballensky commented the total tax levy rate was slightly less than last year. Mayor Miletich thanked all the department heads for their work to keep the expenditures down.

Hearing no public comments, Council member Hornback moved, seconded by Council member McLaughlin, to close the public hearing. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved and the public hearing regarding the budget estimate for fiscal year ending June 30, 2013 was closed at 6:09 p.m.

Council member Johnson moved, seconded by Council member Conrad, to approve resolution 2012-03-02 to adopt the city budget for fiscal year July 1, 2012 through June 30, 2013. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Park and Recreation: Council member Conrad moved, seconded by Council member Schultz, to approve resolution 2012-03-03 establishing admission rates and rates for season passes for the 2012 pool season. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Street and Sanitation: Mayor Miletich opened the two (2) bids received for the 2012 sidewalk replacement program from M & M Enterprises and m4iconcrete. The Street and Sanitation Committee will meet to discuss the bids and a recommendation to award the project will be made at the next regular Council meeting.

Water and Wastewater: Don Northup, Water Supervisor, stated the engineering services agreement with French-Reneker-Associates for the water main replacement project on West Jackson Street (Highway 92) would include the plan needed to acquire the necessary permits needed from the Iowa Department of Natural Resources and the Iowa Department of Transportation. Matt Walker explained that a permit is needed for every service that crosses Highway 92 (West Jackson Street). There is currently a four (4) inch line in this area and it is dead ended with not enough circulation

of pressure leaving the pressure flows extremely minimal. This will be replaced with a six (6) inch line which will help with fire flows and increase the pressure. Council member Hornback moved, seconded by Council member McLaughlin, to approve the Engineering Services Agreement with French-Reneker-Associates, Inc. in connection with the water main replacement on West Jackson Street (Highway 92) from West Street to Keswick Road. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Public Safety: The Council discussed the purchase of a police SUV and some of the safety options available. One of the main safety options are ballistic door panels. Police Chief Glandon stated that Wagler Motors has offered to give the City \$1,200.00 for the 2004 Crown Victoria as a trade-in for the SUV. Council member Ballensky moved, seconded by Council member Hornback to approve the purchase of a new 2013 Ford Police Utility from Wagler Motor Co., Inc. for \$27,880.00 plus to add the following features: passenger spot light (\$196.00), sync system (\$258.00), rear video camera (\$213.00), "Ready For Road Package" (\$2,979.00) and ballistic door panels (\$2,766.00) minus 2004 Crown Victoria trade-in (\$1,200.00); and to use the Vehicle Replacement Fund to pay for this purchase. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Clerk Alderson stated that City Services Director Gilliland has completed a couple inspections that needed to be done. She also explained the status of the program.

Finance: Council member Johnson reviewed the Finance Committee report. Clerk Alderson talked about the General Fund and the departments working to keep the fiscal year 2013 budget expenses the same or less than last year. She also reviewed the concerns for the Road Use, Sanitation and Housing Funds. The 2010 census numbers were fifty citizens less than the 2000 census. This will result in less road use tax funding for the next ten years, which in turn will influence the budget.

Council member Johnson stated that Police Chief Glandon has asked for step increases of \$5,000.00 for the Police Chief position, \$3,000.00 for the Assistant Police Chief position and \$1,500.00 for the Patrol Officer position. There have been step increases of \$1,000.00 per position for a number of years trying to get the wages up to an average level of cities our size. There was a lot of discussion, including no step increase, resulting in the Finance Committee recommending the following step increases: \$3,000.00 for the Police Chief position, \$2,000.00 for the Assistant Police Chief position and \$1,000.00 for the Patrol Officer position. Currently the wage rate for the Police Chief position is at the bottom according to the comparisons used and the Patrol Officer position ranked in the middle.

Council member Ballensky moved, seconded by Council member Hornback, to approve the following Community Betterment Project: \$150.00 to rent the Keokuk County Expo for the Skunk River Artifact Show. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

City Clerk: The March 21, 2012 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: Council member Johnson stated he, Mayor Miletich, City Services Director Gilliland and SADC Director Dickinson met to discuss the sports fields on North Main Street, which will be called Sports Park during the interim. There were a number of things discussed including the Park and Recreation Committee being responsible for the flow through with the City Council; a meeting with Alan Sellers to discuss organizational items; and having a consultant to raise funds for the projects. The Sports Park will be broken into three (3) phases as follows: Phase 1 will cost approximately \$97,000.00 to get the fields usable and have a gravel parking lot, Phase 2 would include all other structures that will eventually be there and Phase 3 would include a park to park trail system. The \$97,000.00 for Phase 1 would need to be raised soon and since the City has not approved any funds to be used for improvements it will be proposed that local option tax funds be used as a loan and then repaid through fund raising efforts. Mayor Miletich discussed the grants she has been working on. SADC Director Dickinson will be checking to see if the project can be started before the grants are awarded.

The meeting was adjourned by acclamation at 6:40 p.m.

Patricia Miletich, Mayor, City of Sigourney

ATTEST: _____
Angela K. Alderson, Sigourney City Clerk