

CITY OF SIGOURNEY, IOWA

MINUTES OF REGULAR CITY COUNCIL MEETING OF WEDNESDAY, MARCH 21, 2012

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, March 21, 2012 with Mayor Miletich presiding and the following Council members answering roll call: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Others present were: Jill Sande; Lynne Zoulek, KC STAAR representative; Andi Wallerich, Librarian; Don Northup, Water / Wastewater / Pool Supervisor; Brent Gilliland, City Services Director and Building Inspector; Allan Glandon, Police Chief; Adam Clark, Assistant Police Chief; and Angie Alderson, City Clerk.

Mayor Miletich called the meeting to order at 6:00 p.m. Council member Hornback moved, seconded by Council member Conrad, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member Ballensky moved, seconded by Council member Schultz, to approve the following items on the consent agenda: minutes from the March 7, 2012 regular Council meeting; accounts payable claims totaling \$22,158.03; Library accounts payable claims totaling \$3,342.75; Memorial Hall Commission accounts payable claims totaling \$1,533.98; City Clerk and City Treasurer February 2012 financial reports; payroll expenses, other/miscellaneous expenses, ACH expenses and monthly transfers for February 2012; purchase of a 2012 John Deere Z960A Commercial ZTrak from Sigourney Tractor Inc.; recycling flyer; revised park shelter reservation form; and the credit card report. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Other City Business: Jill Sande, representing Sigourney After Prom Committee, asked the Council if they would donate a pool party to give as a prize at After Prom. Mrs. Sande stated that she and her husband will donate a \$50.00 Pizza Ranch gift card to complete the prize. Mrs. Sande has also requested that this be given in honor of her father, the late Mr. John I. Ballensky. Mr. Ballensky, former mayor for six years was instrumental in facilitating the redesign of the swimming pool. Council member Hornback moved, seconded by Council member McLaughlin, to donate a pool party (30 people or less) to the 2012 Sigourney After Prom event in memory of Mr. John I. Ballensky, former Sigourney mayor. Upon the roll being called, the following voted Ayes: Hornback, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Abstain: Ballensky. Motion approved.

Park and Recreation: Council member Ballensky moved, seconded by Council member Conrad, to approve the policies and procedures employee handbook for the summer of 2012. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Andi Wallerich, Librarian, was present to ask the Council if they would donate one day pool passes to the Sigourney Public Library for the summer reading program. She explained the program planned for this summer and the incentives offered to encourage youth to read during the summer. Last summer 150 youth participated in the program and 100 free one day pool passes were given out with 52 being redeemed. Council member Johnson moved, seconded by Council member Conrad, to approve the donation of 80 one day pool passes to the Sigourney Public Library for the summer reading program. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Street and Sanitation: There were two bids submitted for the 2012 sidewalk replacement program from m4iconcrete and M & M Enterprises. The Street and Sanitation Committee met to review the bids with City Services Director Gilliland and are recommending M & M Enterprises. Council member Hornback moved, seconded by Council member Schultz, to award the 2012 sidewalk replacement program bid to M & M Enterprises. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member Hornback moved, seconded by Council member Conrad, to approve the spring clean-up schedule display ad to be placed in the Sigourney News Review on April 4th and April 11th. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Public Safety: Police Chief Glandon and Assistant Police Chief Clark explained the social host ordinance would allow the police to file a charge on adults who knowingly allow a group of three (3) or more underage persons to drink or use controlled substances on their property. The adults may not have provided the alcohol or controlled substance, but they have allowed the activity to occur. Lynne Zoulek, KC STAAR representative, added that there are approximately 20

ordinances already in place in the State of Iowa and she feels this is a very good tool for law enforcement. This will also show the underage persons that the adults will be held accountable as well. Council member Hornback moved, seconded by Council member Ballensky, to approve the first reading of Ordinance No. 3-8A – Social Host with the following change: 3-8A-3 Prohibited Acts – third line – amending person to persons. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Finance: Council member Johnson asked the Council members to review the community betterment plan and if they had any questions or changes to please contact one of the Finance Committee members.

The Council reviewed the community betterment projects. The Council discussed the comfort center, “Save a Life Tour” project and the rock wall for the July 4th Planning Committee at length. After much discussion the Council would like to have more information on the rock wall the July 4th Planning Committee is requesting funding for and this will be put on the April 4th regular Council meeting for further discussion and possible approval. Council member Johnson moved, seconded by Council member Hornback, to approve the following Community Betterment Projects: \$1,000.00 to replace flags and poles around the square; \$1,680.58 for the City’s share to rewire for the emergency generator at St. Mary’s Catholic Church (*to be used as a comfort center in the event of a disaster*); \$450.49 to purchase Alco-Sensor FST alcohol testing instruments (*\$450.00 to be reimbursed through the sTEP program*); and \$2,500.00 to help fund a portion of the “Save A Life Tour” at the Sigourney High School. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member Johnson led the discussion regarding the Sports Park on North Main Street. A planning committee has been put together and they have put the project into phases. Phase 1 would consist of putting the fields in, sodding and get gravel in the parking lot. This phase is estimated to cost \$100,000. The committee is looking into hiring a fundraiser. In the meantime, the committee has discussed using local option sales tax funds to get Phase 1 started and then to reimburse later. The second phase of the project is estimated to cost \$175,000 for the concession stand, playground, etc. The third phase would be concrete for the parking lot, a trail system and possibly a ball diamond and is estimated at \$500,000. One concern is whether work can begin before grants are awarded. The Council also discussed getting the utilities removed from this property so it can be mowed this summer. Council member Conrad moved, seconded by Council member Ballensky, to approve spending up to \$4,000.00 of local option sales tax funds for the removal of utilities in the Sports Park on North Main Street so the property can be mowed and dried out for staking. Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, McLaughlin and Schultz. Nays: Hornback. Motion approved.

City Clerk: The April 4, 2012 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: Mayor Miletich gave the Council information on two (2) upcoming workshops: the League of Cities Small City Workshop in Kalona in May and a workshop in Sigourney through the Iowa State Extension on business sales and growth.

Mayor Miletich stated that Council member McLaughlin had been working with the City Clerk on revising the employee handbook. The first department head meeting was held last week.

The meeting was adjourned by acclamation at 7:09 p.m.

Patricia Miletich, Mayor, City of Sigourney

ATTEST: _____
Angela K. Alderson, Sigourney City Clerk