

**CITY OF SIGOURNEY, IOWA**  
**MINUTES OF REGULAR CITY COUNCIL MEETING OF**  
**WEDNESDAY, MARCH 17, 2021**

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, March 17, 2021 with Mayor Glandon presiding and the following Council members answering roll call: Bender, Conrad, McLaughlin, Schultz and Schröder. Others present were: Larry Alderson; Don Northup, Public Works Director I; Brent Gilliland, Public Works Director II; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Conrad, to approve the tentative agenda after removing items 4-4 (Memorandum of Easement with William and Mikayla James re: Storm Sewer Easement through property located at 701 East Jackson Street) and 4-5 (Tax Exemption Application for William and Mikayla James at 701 East Jackson Street, Sigourney, Iowa). Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member McLaughlin, to approve the following items on the consent agenda: Minutes for the regular Council meeting on March 3, 2021; Council accounts payable claims in the amount of \$22,404.00; City Clerk's February 2021 financial reports; Liquor License Application for Amanda Snakenberg (DBA: Barn Wired) at 119 East Marion Street, Sigourney, Iowa for Catering Privilege, Class B Native Wine Permit, Class C Liquor License (LC) (Commercial), Outdoor Service and Sunday Sales contingent upon dram insurance; Tax Exemption Application for Dennis and Amy Bos at 1112 South Main Street, Sigourney, Iowa (Resolution No. 2021-03-02); Community Betterment Project of light replacement at the swimming pool; credit card report and the time and place for the April 7, 2021 regular Council meeting will be 6:00 p.m. at City Hall. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved.

**Public Hearing:** Council member McLaughlin moved, seconded by Council member Bender, to open the public hearing regarding the budget estimate for fiscal year July 1, 2021 through June 30, 2022. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved, and the public hearing was opened at 6:03 p.m.

Mayor Glandon stated the proposed budget was published as required on March 3<sup>rd</sup>, 2021 and then asked the City Clerk if she had received any objections. City Clerk Alderson stated she had not.

Clerk Alderson reviewed spreadsheets she had created for the budget. The biggest item was the fact the budget shows the City only having \$200,000.00 at the end of Fiscal Year 2022. City Clerk Alderson explained that neither of the capital projects (water main and wastewater lagoon) have been able to do a lot of work this winter, therefore she budgeted a lot of those dollars for both Fiscal Year 2021 and Fiscal Year 2022. The dollars will only be spent once out of one budget. The tax levy is lower than last year from 16.14087 to 14.49871. All the levies are being taxed at the maximum, except the FICA and IPERS and other employee benefits levies.

Mayor Glandon asked the public if they had any comments. There were none.

Council member Bender moved, seconded by Council member Schultz, to close the public hearing. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved, and the public hearing was closed to 6:05 p.m.

Council member Conrad moved, seconded by Council member Bender, to approve resolution no. 2021-03-03 to adopt the city budget for fiscal year July 1, 2021 through June 30, 2022. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved.

**Additional City Business:** Council member McLaughlin moved, seconded by Council member Conrad, to approve the third reading to the Sigourney Code of Ordinances – Title II Policy and Administration – Chapter 3 Powers and Duties of Municipal Officers – 2-3-12: Duties of the Planning and Zoning Commission. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved.

City Clerk Alderson explained that normally to change a zoning ordinance the Planning and Zoning Commission would make a request to the City Council. To err on the side of caution, the City Clerk asked the Commission Chairperson to talk to all the current members and request the change. Council member Bender moved, seconded by Council member Conrad, to approve a letter from the Planning and Zoning Commission requesting a change to the number of members on the Planning and Zoning Commission from seven (7) to five (5). Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz, and Schröder. Nays: None. Motion approved.

Council member Schröder moved, seconded by Council member Schultz, to approve the first reading to the Sigourney Zoning Ordinances – Section 18 – Planning and Zoning Commission. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved.

There was no report for Sigourney Area Development Corporation (SADC).

**Park and Recreation:** Council member McLaughlin moved, seconded by Council member Conrad, to approve posting for additional lifeguards at City Hall and on social media accounts. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Conrad, to approve hiring Noel Garringer and Alex Gann as Assistant Managers with a wage of \$9.00 for Assistant Manager and \$7.75 for Lifeguard. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved.

**Street and Sanitation:** Director of Public Works II Brent Gilliland reviewed the proposal from LL Pelling Co. for sealcoat work. Council member Schultz moved, seconded by Council member Conrad, to approve the proposal for the 2021 Sealcoat Work with LL Pelling Co. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved.

Director of Public Works I Don Northup reviewed the proposal from LL Pelling for restriping existing pavement markings. Northup would like to have this done every three (3) years. Council member Bender moved, seconded by Council member Schultz, to approve the proposal for 2021 to Restripe the Existing Pavement Markings with LL Pelling. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved.

Director of Public Works I Don Northup asked the Council about replacing a snow blade with the cost being under \$7,000.00. Council member McLaughlin moved, seconded by Council member Conrad, to approve purchasing a snow blade with replacement funds. Upon the roll being called, the following voted Ayes: Bender, Conrad, McLaughlin, Schultz and Schröder. Nays: None. Motion approved.

**Finance:** Council member Conrad stated the Finance Committee had discussed utility rates. With the new Revenue Bonds now in place, the Council will need to decide on whether to leave the increase at three percent (3%). A Sewer Committee meeting was set for Tuesday, April 6<sup>th</sup> at 7:00 a.m. A Sanitation Committee meeting was set for Friday, April 9<sup>th</sup> at 7:00 a.m. A Water Committee meeting was set for Friday, April 9<sup>th</sup> at 7:30 a.m.

Council member Conrad stated the Finance Committee had discussed the 121 East Marion Street property. Mayor Glandon explained the reason the City was not able to apply for a DNR (Department of Natural Resources) grant. The property can not be listed on the National Historical Registry. A letter was sent to SHPO (State Historic Preservation Office) asking for the property to be removed. A telephone conference was held, and it was explained that this is a process and the soonest the City could be put on an agenda would be October 2021. If approval is received from SHPO then the request must be sent to another department for approval as well. The next DNR grant would be February 2022. The Council discussed possibly using local option funds to proceed with the clean up of the property. A Structural Engineer will need to be hired to supervise the project.

**Public Input:** City Clerk Alderson stated the date on the advertising for pool pass discounts had the date of May 15<sup>th</sup> as the deadline, which was what the Council had approved, but as this is a Saturday, the City Clerk had the date changed to May 17<sup>th</sup>.

The meeting was adjourned by acclamation at 6:44 p.m.

---

Douglas L. Glandon, Mayor

ATTEST: \_\_\_\_\_  
Angela K. Alderson, City Clerk