

**CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, JUNE 3, 2020**

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, June 3, 2020 with Mayor Glandon presiding and the following Council members answering roll call: Conrad, McLaughlin, Schultz (*via phone*), Morlan, Schröder and Bender. Others present were: Adam Clark, Sigourney Ball, Inc.; Don Northup Director of Public Works I; Brent Gilliland, Director of Public Works II; Derek Albert, Police Officer; and Angie Alderson, City Clerk. (*Police Officer Albert did not attend the meeting but was in the building.*)

Due to the restriction of the number of people at a public gathering, Police Officer Albert monitored the people during the Council meeting and kept additional people in another part of the building during the meeting. It was decided that if anyone arrived at the meeting and wished to meet with the City Council members, one of the City employees would exit the meeting to allow anyone from the public the opportunity to speak before the Council. No one other than the people listed throughout these minutes attended the Council meeting.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Morlan, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Council member Morlan moved, seconded by Council member Bender, to approve the following items on the consent agenda: Minutes of regular Council meeting of May 20, 2020; Council accounts payable claims in the amount of \$88,578.84; Library accounts payable claims in the amount of \$2,287.32; Tax Exemption Application for Jack R. Vallandingham Jr. at 900 East South Street, Sigourney, Iowa (Resolution No. 2020-06-01); Tax Exemption Application for Angie and Kenny Gretter at 300 West Kelley Street (Resolution No. 2020-06-02); Liquor License Application for Casey's Marketing (DBA: Casey's General Store #3396) at 100 East Jackson Street, Sigourney, Iowa for Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE) and Sunday Sales; and the credit card report. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Council member Schröder moved, seconded by Council member McLaughlin, to approve the remaining item on the consent agenda: Tax Exemption Application for Ed and Denise Conrad at 609 North Jefferson Street, Sigourney, Iowa (Resolution No. 2020-06-03). Upon the roll being called, the following voted Ayes: McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Abstain: Conrad. Motion approved. (*Council member Conrad abstained as this application is for his property.*)

Council member Schröder moved, seconded by Council member Bender, to approve Council member Conrad as temporary representative to the E-911 Board. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

There was not a SADC report.

Park and Recreation: Mayor Glandon stated he had called Keokuk County Public Health and relayed the information he had received to the Council. These are suggested requirements, but he did not know if legally there was anything that had to be done, but he wanted Council to be aware of what should be done. Council member McLaughlin stated she is in favor of opening the playground equipment as the Governor has lifted the restrictions. People should be able to go to the park at their own discretion and use their own hand sanitizer with the understanding that the playground equipment is not going to be sanitized in between users. She feels that at some point the City has to start opening stuff back up. If people want to let their children play on the playground equipment, they should be responsible enough to provide sanitizer. Council member Schröder stated he would like to see masks and social distancing. Council member Morlan stated he was not in favor of opening the playground equipment at this time. He also thought these items should be on the agenda at each Council meeting for a decision. He does not feel that people are being responsible at this point. Council member McLaughlin stated that everyone's comfort level is different. Council member Conrad moved, seconded by Council member McLaughlin, to approve opening the playground equipment for usage with the appropriate signage put up concerning COVID 19 suggested practices as adopted by the CDC. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin and Bender. Nays: Schultz, Morlan and Schröder. Mayor Glandon voted Aye to break the tie vote. Motion approved.

Mayor Glandon asked for input on the park shelters including signage and cleaning the picnic tables. Council member Conrad considered this to be more of a mess and less of an immediate issue. Council member Schröder felt there would be people sitting together at the picnic tables and not social distancing. Council members Morlan and McLaughlin stated these would be family members sitting together that are used to congregating together and would be responsible to clean the area after they were done with it as well. Adam Clark stated the shelters at Belva Deer Park have been open since they have been allowed to be open. He feels that there are only been fourteen confirmed cases in our county and thirteen of those have recovered. He does not feel there is a serious issue at this point. He also pointed out that if the shelters are opened and the numbers start to rise, they can always be closed. He asked what would be done if people do go to the shelters. Mr. Clark stated that it would be different if there were an abundant amount of active cases in our county. Mayor Glandon asked that if the shelters are opened, he would like signage to reflect that the City will not be cleaning them. Council member Morlan moved, seconded by Council member Bender, to approve opening the park shelters with proper signage regarding keeping them clean (before and after use) and social distancing. Upon the roll being called, the following voted Ayes: McLaughlin, Morlan and Bender. Nays: Conrad, Schultz and Schröder. Mayor Glandon voted no to break the tie. Motion denied.

Mayor Glandon asked Adam Clark to address the Council regarding the opening of the ball fields. Mr. Clark, Sigourney Ball Board President, gave each Council member a copy of what the Sigourney Ball Board would like to use for COVID 19 rules. These mimic what the Iowa High School Baseball and Softball Association regulations are as of June 1st. Mr. Clark stated that a lot of the communities around Sigourney are playing ball. The kids need something to do and having some sort of baseball season will be good. This will not be a full normal season and the Sigourney Ball Board would like this to be county only. The Sigourney Ball Board would like to have the fields open and then they will plan the season. There are teams throughout the county, and they would like to put something together for the local kids. The Tri County League, the Sigourney kids are a part of have cancelled their season as there were too many unknowns at the time. There are other Leagues that are having games. The Wellman Y has put together a baseball program that anyone can show up and play. Mr. Clark has concerns with that and feels that kids will go to other communities to play. Mr. Clark stated that the Sigourney Ball Board will take full responsibility that the guidelines and regulations are followed. They do not want to put anyone in danger at all. Council member McLaughlin stated she appreciated the Sigourney Ball Boards initiative. Mr. Clark stated they would have Miscellaneous on Main make banners to put up with the proper signage on them. Mayor Glandon clarified that this request is for the baseball / softball fields at Legion Park and not the soccer / flag football fields. Mr. Clark stated this has nothing to do with the soccer / flag football fields. Council member McLaughlin moved, seconded by Council member Bender, to approve opening the two ballfields at Legion Park and to have the Sigourney Ball Board and their guidelines to monitor those. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Mayor Glandon stated he would like input on the restrooms at the east end of Legion Park. Council member Morlan stated that if the shelters are not open, the restroom should not be either. Council member McLaughlin felt they should be open as young children need somewhere to go to the bathroom. Council member McLaughlin stated signage could be put up stating the restrooms are not cleaned regularly. Mayor Glandon reminded the Council of the CDC guidelines that the restrooms should be cleaned more often. City Clerk Alderson stated that is hard to keep the restrooms supplied as the items are stolen and/or destroyed. There are not restrooms at Town Square Park. Council member McLaughlin moved, seconded by Council member Morlan, to keep the restrooms at Legion Park closed. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Council member McLaughlin stated she is not interested in opening the swimming pool for just lap swim and swimming lesson at this time. Council member Schröder moved, seconded by Council member McLaughlin, the pool to remain closed. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

City Clerk Alderson reviewed the Wellmark grant for the pickleball and shuffleboard courts and discussed with the Council how the project proceeds if the grant is not awarded. Council member Conrad moved, seconded by Council member McLaughlin, to approve the Wellmark grant for pickleball and shuffleboard courts. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Street and Sanitation: Mayor Glandon explained the location of the alley Lyle Dumont would like to pave. Director of Public Works I Northup stated he has explained to Mr. Dumont that this is an open alley and if the City would need do something under the concrete, they will not put it back as concrete. Council member McLaughlin moved, seconded by Council member Morlan, to approve Lyle Dumont to pave the north half of the north-south alley on the west side of 317 Ringgold Street and amended the motion to include subject to the City being able to place anything through this area and not being responsible to replace the concrete. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Director of Public Works I Northup stated he and Director of Public Works II Gilliland met with Dave Harper, Sigourney Schools Superintendent, school board members and staff regarding a crosswalk on Shuffleton Street on the east side of the Elementary School. The school would also like two stop signs from the north that would operate just like the ones on Main Street. They would only be out in the morning and the afternoon at a certain time. The City would be responsible for painting the crosswalk as we do the other ones. The school would be responsible for the signs including costs and everything involved. On the property across the street the school would like to put in a four to six-foot sidewalk lining up with the stairs from the Elementary School. Council member Morlan moved, seconded by Council member Conrad, to approve to proceed with the ordinance to add a crosswalk on South Shuffleton Street at the Elementary School. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Water and Wastewater: City Clerk Alderson asked the City Council if they should return to doing shut offs for unpaid utility bills. She reviewed the number of accounts that are not paid and can send letters to those citizens and require the payment or a payment plan. Council member Morlan stated that some people are just getting their jobs back and he would like to put this off for at least two weeks. This will be put on the July 1st Council meeting agenda.

There was one application for the as needed position. Council member Conrad moved, seconded by Council member Bender, to approve hiring Jeremy Davis at minimum wage to fill the position approved at the last Council meeting. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Public Safety: Mayor Glandon and City Clerk Alderson reviewed the quotes she has received from the Ottumwa Courier, the International Police Chief Association, and the Cedar Rapids Gazette for advertising the Police Chief position. Council member Conrad moved, seconded by Council member McLaughlin, to approve advertising in the Cedar Rapids Gazette to include the ten days and the online and the two free options of advertising. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Finance: Council member Conrad moved, seconded by Council member McLaughlin, to approve the following Community Betterment Projects: \$200.00 to Troy Denny for dirt at the soccer/flag football fields and \$3,000.00 for a legal document size fire resistant vertical four-drawer file cabinet. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Morlan, to approve Resolution No. 2020-06-04: authorizing the transfer of funds for Fiscal Year 2021. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Human Resources: A Human Resources Committee meeting was set for 7:00 a.m. on Tuesday, June 9th.

Mayor Glandon reminded Council of the Infectious Disease Action Plan for the COVID 19 Pandemic. The employees would like the restrictions for travel lifted. Council member McLaughlin moved, seconded by Council member Conrad, to approve the changes to the Infectious Disease Action Plan for COVID 19 Pandemic as stated in Resolution No. 2020-06-05 Infectious Disease Action Plan Amendment. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

City Clerk: The June 17, 2020 Council meeting will be held at 6:00 p.m. at City Hall.

Public Input: Director of Public Works II Gilliland had told the Council at the previous Council meeting that the quote for equipping the new truck was from November and he would have to get a new one. The current quote is \$2,347.44 more than the previous quote.

The meeting was adjourned by acclamation at 7:06 p.m.

Douglas L. Glandon, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk