

# CITY OF SIGOURNEY, IOWA

## MINUTES OF REGULAR CITY COUNCIL MEETING OF WEDNESDAY, JUNE 20, 2012

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, June 20, 2012 with Mayor Miletich presiding and the following Council members answering roll call: Ballensky, Johnson, Conrad, Schultz and Hornback. Others present were: Stacy Flynn, Horak Insurance; Don Northup, Water / Wastewater / Pool Supervisor; Brent Gilliland, City Services Director and Building Inspector; Allan Glandon, Police Chief; and Angie Alderson, City Clerk.

Mayor Miletich called the meeting to order at 6:00 p.m. Council member Conrad moved, seconded by Council member Ballensky, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, Schultz and Hornback. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Ballensky, to approve the minutes from the June 6, 2012 regular Council meeting. Upon the roll being called, the following voted Ayes: Ballensky, Conrad and Schultz. Nays: None. Abstain: Johnson and Hornback. Motion approved. *(Council members Johnson and Hornback abstained as they were not present at the June 6, 2012 Council meeting.)*

Council member Schultz moved, seconded by Council member Conrad, to approve the following items on the consent agenda: accounts payable claims totaling \$89,886.37; Memorial Hall Commission accounts payable claims totaling \$937.04; City Clerk and City Treasurer May 2012 financial reports; payroll expenses, other/miscellaneous expenses, ACH expenses and monthly transfers for May 2012; liquor license application for The White House Bar & Grill at 711 East Jackson Street; two City Clerk Office employees to attend an IPERS employer training annual update in Fairfield, Iowa on Tuesday, July 10, 2012; resolution 2012-06-04 regarding a street closing for Relay for Life Car Show on Saturday, August 4, 2012; resolution 2012-06-05 regarding a Memorial Hall Commission appointment; and the credit card usage report. Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, Schultz and Hornback. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member Hornback, to approve resolution 2012-06-03 regarding a street closing for the Iowa Learning Farm during the Farmer's Market on June 26, 2012 and changing 7:00 A.M. to 2:00 P.M. and in front of the closed street description add west half of. Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, Schultz and Hornback. Nays: None. Motion approved.

**Other City Business:** Stacy Flynn with Horak Insurance reviewed the City's property, liability, workers compensation and boiler insurance policies and renewal rates. There is a 2% increase for building coverage. The Inland Marine coverage is for electronic data processing. This covers the computer systems including hardware and software and ICAP requires any electronic property valued over \$10,000.00 to be scheduled separately. Work Comp allowed employees to use split classifications this year instead of being put into the highest rate. The City is vested with ICAP this year which means there is not a penalty to leave and the City will start to receive causality credits. There are two credits: property and causality. The property credit is the return of contributions paid into the pool, which the City did not receive this year. The City will receive approximately \$1,250.00 for their first causality credit. Council member Hornback moved, seconded by Council member Ballensky, to approve the renewal of the City's property, liability, workers compensation and boiler insurance policies and approval of replaced annual premiums. Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, Schultz and Hornback. Nays: None. Motion approved.

**Street and Sanitation:** Mayor Miletich reminded the Council of the discussion to add the 3% increase to the sanitation rate. Council member Conrad moved, seconded by Council member Schultz, to approve the first reading to amend Ordinance 6-5-9 Refuse Collection Rates and adding "except containers / dumpsters". Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, Schultz and Hornback. Nays: None. Motion approved.

Mayor Miletich explained the need for a limited parking space in front of City Hall on North Main Street which would allow the space to be open for people to drop payments off quickly. Council member Ballensky asked Police Chief Glandon about having a designated spot for the police vehicle. He would like to examine this and see if it is an ongoing problem. City Clerk Alderson stated she will talk with City Attorney John Wehr regarding how to go about establishing a limited parking area.

**Water and Wastewater:** Water Supervisor Northup stated the City currently has six (6) wells. It is recommended that each well is looked at every five (5) to seven (7) years. This means the pump is pulled and the piping is checked

to see if anything needs to be done. Well 2 is currently being looked at. The production went from 120 gallons per minute down to 40 gallons per minute over a period of time. Northway is here and will be replacing three sections of pipe that are starting to plug and the submersible pump, which is basically disposable, will be replaced. Once the new pump arrives the well will be pumped, tested and put back on line. He will try to check a well every one (1) to two (2) years. There are four (4) wells plus the Jordan Well at the water plant and the Rock Island Well is at the maintenance shop. The Rock Island Well was put on emergency status. Water Supervisor Northup is checking with the DNR as to what it would take to use the water and make it a backup well.

Water Supervisor Northup stated he is using some of the water surcharge funds to replace hydrants. The hydrants are flushed twice a year and notes are kept as to which hydrants need to be replaced. They are in the process of replacing three or four hydrants each year. The hydrants cost \$1,500.00 to \$2,000.00 each.

Water Supervisor Northup reviewed the Water Quality Report with the Council and after approval he will send the report in. Council member Hornback moved, seconded by Council member Conrad, to approve the 2011 Water Quality Report. Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, Schultz and Hornback. Nays: None. Motion approved.

**Public Safety:** Police Chief Glandon discussed the Governor's Traffic Safety Bureau sSTEP grant application. The Police Department has participated in this grant for several years. This year the Police Department will be asking for \$4,500.00 toward an in car video camera system for the new SUV. They can also ask for \$300.00 in officer overtime. Council member Johnson moved, seconded by Council member Hornback, to approve submitting a sSTEP grant application through the Governor's Traffic Safety Bureau / Iowa Department of Public Safety. Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, Schultz and Hornback. Nays: None. Motion approved.

**Finance:** The Council discussed putting a cap (or some other type of limitation) on outside organizations that request money for their events. Council member Hornback moved, seconded by Council member Schultz, to approve the following community betterment project: \$500.00 for tree removal and table the decision for the Keokuk County Alzheimer's Walk until more information can be presented. Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, Schultz and Hornback. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Ballensky, to approve resolution 2012-06-06 regarding adopting employee wages and health/dental insurance benefits beginning July 1, 2012 for Fiscal year 2013. Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, Schultz and Hornback. Nays: None. Motion approved.

Council member Hornback moved, seconded by Council member Schultz, to authorize department heads to pay fiscal year end accounts. Upon the roll being called, the following voted Ayes: Ballensky, Johnson, Conrad, Schultz and Hornback. Nays: None. Motion approved.

**City Clerk:** The next regular Council meeting is July 4<sup>th</sup>. The Council discussed various options and decided Wednesday, June 27<sup>th</sup> would work best to have this meeting. The meeting will be held at City Hall at 6:00 p.m.

**Public Input:** Mayor Miletich had displayed the garland and one of the snowflakes that are being purchased for Christmas decorations. These are made in Chariton, Iowa and will be placed on every other light pole around the square. The other light poles will have the Christmas banners we have been using. The garland will be placed on every light pole. Money for these decorations has been donated by the City, County, Sigourney-Keota Cheerleaders and MidWestOne Bank. The money goal for this year has almost been raised. The Committee will continue to raise funds, so they will be able to purchase more decorations in the future.

The meeting was adjourned by acclamation at 7:26 p.m.

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Patricia Miletich, Mayor, City of Sigourney

ATTEST: \_\_\_\_\_  
Angela K. Alderson, Sigourney City Clerk