

**CITY OF SIGOURNEY, IOWA  
MINUTES OF REGULAR CITY COUNCIL MEETING OF  
WEDNESDAY, JUNE 17, 2020**

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, June 17, 2020 with Mayor Glandon presiding and the following Council members answering roll call: Conrad, McLaughlin, Schultz (*via phone*), Morlan, Schröder and Bender. Others present were: Forrest Gibson and McKenzie Verry; Larry Alderson; Don Northup, Director of Public Works I; Derek Albert, Police Officer; and Angie Alderson, City Clerk. (*Larry Alderson did not attend the meeting but was in the building for a short time.*)

*Due to the restriction of the number of people at a public gathering, Police Officer Albert monitored the people during the Council meeting and kept additional people in another part of the building during the meeting. It was decided that if anyone arrived at the meeting and wished to meet with the City Council members, one of the City employees would exit the meeting to allow anyone from the public the opportunity to speak before the Council. No one other than the people listed throughout these minutes attended the Council meeting.*

The meeting was called to order at 6:01 p.m. Council member McLaughlin moved, seconded by Council member Morlan, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Council member Morlan moved, seconded by Council member Conrad, to approve the following items on the consent agenda: Minutes of regular Council meeting of June 3, 2020; Council accounts payable claims in the amount of \$44,728.80; Library accounts payable claims in the amount of \$3,064.75; City Clerk financial reports for May 2020; payroll expenses, miscellaneous expenses, ACH and monthly transfers for May 2020; Liquor License Application for Sigourney Golf and Country Club at 1103 200<sup>th</sup> Avenue, Sigourney, Iowa for Class C liquor License (LC) (Commercial), Outdoor Service and Sunday Sales contingent upon insurance; annual renewal of Retail Cigarette Permit Applications for Cigarette/Tobacco/Nicotine/Vapor for various Sigourney businesses; employment resignation from Derek Albert; and the credit card report. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

There was not a SADC report.

**Park and Recreation:** Mayor Glandon reminded the Council that the park and pool items would be addressed at each Council meeting throughout the summer. This would allow the Council to open something that is still closed or to close something that is currently open. The Council agreed by consensus to leave the playground equipment open as no one has seen anything to be concerned about. The Sigourney Ball board is using and monitoring the softball / baseball fields at Legion Park. The park shelters, restrooms and pool will remain closed at this time.

**Street and Sanitation:** Director of Public Works I Northup and City Clerk Alderson reviewed the current ordinances for crosswalks to place a crosswalk on South Shuffleton Street at the Elementary School. They are working on the verbiage for the signs that will need to be placed on South Shuffleton Street. This information will be emailed to the Street and Sanitation Committee to review before the July 1<sup>st</sup> Council meeting.

The compost site will need to be closed on Monday, June 29<sup>th</sup> so it can be cleaned up. This will be only for one day. Council member McLaughlin moved, seconded by Council member Bender, to close the compost site for one day for cleanup on Monday, June 29<sup>th</sup>, 2020. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

**Water and Wastewater:** Director of Public Works I Northup stated Cloudburst 9 would like to put a small generator and a 100-pound or less LP tank at the base of the water tower for emergencies. This would be next to the cabinet Cloudburst 9 already has at the base of the tower. Gravel is going to be put around the water tower. The generator will be placed on gravel and the LP tank will need to be secured. Council member Morlan moved, seconded by Council member Conrad, to approve Cloudburst 9 adding a generator to the water tower on a gravel base and making sure everything is attached down. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

**Finance:** Council member Conrad moved, seconded by Council member Schröder, to approve the following Community Betterment Projects: \$6,029.00 to m4i Concrete for street work and \$2,500.00 for tree removal at Legion Park and the Sports Park. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Mayor Glandon explained that Forrest Gibson and McKenzie Verry have purchased the property located at 118 West Elm Street. They are asking that the liens / special assessments with the Keokuk County Treasurer's office be decertified as they plan to rehabilitate the property, but would not be able to do this with the amount of unpaid taxes and special assessments currently against the property. Mr. Gibson stated they rehabilitate houses in poor shape and flip them. They have already cleaned up the yard and planted trees. They would like to have this ready to move into by this time next year. Mr. Gibson reviewed the properties and his plans. They are definitely going to have the larger building put back into five apartments. They may rehab the building to the north as two apartments, but it is in bad shape and they will not decide until they have time to remove the dry wall. City Clerk Alderson explained the decertification levy to go the Keokuk County Treasurer which amounts to almost \$34,000.00. Council member Conrad moved, seconded by Council member Morlan, to approve the decertification of levies at 118 West Elm Street. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

City Clerk Alderson explained the resolution to write off the debt the City has against the property located at 118 West Elm Street. This includes fiscal year 2020 debt which has not been placed as a special assessment with the Keokuk County Treasurer's office. Council member Bender moved, seconded by Council member Conrad, to approve Resolution No. 2020-06-05: utility accounts and mowing write offs at 118 West Elm Street. Upon the roll being called, the following Voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

**Human Resources:** Mayor Glandon reviewed the wage caps with the Council. The capped wage amount was adjusted by COLA which was 1.6% this year. Council member Conrad moved, seconded by Council member Morlan, to approve Resolution No. 2020-06-06 re: employee position wage caps. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

Mayor Glandon stated the percentages for each the employee's wages varied. Mayor Glandon stated that written evaluations were not done, but he is well aware what all the employees do. Council member Conrad stated that everyone received a raise. Mayor Glandon stated that the average increase of all the wages was approximately 2.41%. The budget included a 4% increase for wages. Council member Morlan moved, seconded by Council member Conrad, approve Resolution No. 2020-06-07 re: adopting employee wages beginning July 1, 2020 for Fiscal Year 2021. Upon the roll being called, the following votes Ayes: Conrad, McLaughlin, Schultz, Morlan, Schröder and Bender. Nays: None. Motion approved.

**City Clerk:** The July 1, 2020 Council meeting will be held at 6:00 p.m. at City Hall.

**Public Input:** City Clerk Alderson reviewed information regarding credit cards.

Council member McLaughlin asked about the property on South Main Street. The owners have until June 23<sup>rd</sup> to have their property cleaned up. The Public Safety Committee will need to meet to discuss how to proceed if the property is not cleaned up. Council member Bender asked about another property that needs to be looked at.

The meeting was adjourned by acclamation at 6:43 p.m.

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Douglas L. Glandon, Mayor

ATTEST: \_\_\_\_\_  
Angela K. Alderson, City Clerk