

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, JANUARY 2, 2019

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, January 2, 2019 with Mayor Glandon presiding and the following Council members answering roll call: Schultz, Morlan, Landgrebe, Bender, Conrad and McLaughlin. Others present were: Charlie Comfort, Sigourney News Review; Matt Walker, French-Reneker-Associates; Traci Hewitt, Stuart Grossman and Jerry Wohler, Kiwanis; Don Northup, Director of Public Works I; Derek Albert, Police Officer; Aaron Kephart, Police Chief; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Bender, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Council member Morlan moved, seconded by Council member Conrad, to approve the following items on the consent agenda: Minutes from the regular Council meeting of December 19, 2018; Council accounts payable claims in the amount of \$42,529.78; City Clerk's November 2018 financial reports; payroll expenses, miscellaneous expenses, ACH and monthly transfers for November 2018; Logan Northup, Doug Glandon and Randy Hemsley to attend the Work Zone Safety Workshops in Ottumwa, on Wednesday, February 13, 2019 at a cost of \$90.00 each; Logan Northup, Doug Glandon and Randy Hemsley to attend Excavation Safety Awareness Program, Iowa One Call in Riverside on Tuesday, February 26, 2019 at no cost; and the credit card report. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Water and Wastewater: Matt Walker, French-Reneker-Associates, reminded the Council they had approved the Preliminary Engineering Report in December 2018 with phase one recommendations of replacing approximately 7,000 feet of water main. The replacement will include approximately 4,100 feet of 8-inch cast iron water main along Main Street from the hospital north to Casey's minus the block at the square (which is already done) with 8-inch PVC and DIP. This will also include the main trunk line that feeds the water tower from the Casey's corner northwest to the corner of Cramer Street and Cherry Street. The Engineering Services Agreement includes the design of the work, preparation of the construction drawings, getting Iowa Department of Natural Resources (DNR) permits and assisting with the Community Development Block Grant application. The cost for this would be a lump sum of \$46,000.00. Mr. Walker answered questions from the Council members. Council member Schultz moved, seconded by Council member Conrad, to approve the Engineering Services Agreement with French-Reneker-Associates in connection with the design of water main improvements related to the upcoming 2019 Community Development Block Grant (CDBG) application. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Council member Conrad moved, seconded by Council member McLaughlin, to approve the Contract for Grant Application Assistance with Area 15 Regional Planning Commission to provide technical assistance required to complete a Community Development Block Grant (CDBG) application for water system improvements in 2019. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Morlan, to approve the Contract for Environmental Review Services with Area 15 Regional Planning Commission to complete an environmental review prior to Community Development Block Grant (CDBG) application for water system improvements in 2019. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Director of Public Works I Northup explained all the uses the Public Works Department could use a Utility Trail Vehicle (UTV) for. In the past they have used their own when they absolutely needed something. The uses for a UTV far outweigh the benefits of having a golf cart. The golf cart can be sold. Northup stated the quote is from Sinclair Tractor for a new UTV and reviewed the features and their uses with the Council. Northup answered several questions from the Council. Northup did do some comparisons, but the one being considered meets their needs the best. This would be paid from the Vehicle Replacement Fund (one-third each from Road Use, Water and Sewer). Council member Landgrebe moved, seconded by Council member Bender, to approve the purchase

of a Utility Trail Vehicle through Sinclair Tractor. Upon the roll being called, the following voted Ayes: Schultz, Morlan, Landgrebe, Bender, Conrad and McLaughlin. Nays: None. Motion approved.

Public Safety: Police Chief Kephart stated the Governor signed a bill last year that requires all law enforcement agencies to have a policy in place relating to the enforcement of immigration laws. The policy being discussed is intended to ensure law enforcement complies with the requirements of Iowa Code Section 825 regarding enforcement of immigration law and is to be in place by January 1, 2019. If it isn't, it could be in violation and any state funding could be revoked. All departments are required to have a policy in place and the policy essentially ensures that the Sigourney Police Department will comply with any detainer requests received from Customs Enforcement. Police Chief Kephart put this in place on December 27, 2018. Council member Landgrebe moved, seconded by Council member McLaughlin, to approve the Police Department's Standard Operating Policies and Procedures for Immigration Enforcement. Upon the roll being called, the following voted Ayes: Morlan, Landgrebe, Bender, Conrad and McLaughlin. Nays: Schultz. Motion approved.

Finance Committee: Council member Conrad stated there will be Finance Committee meetings on January 8th and January 15th at 7:00 a.m. for budget.

Human Resources: Council member Conrad stated we will have a Human Resources Committee meeting on Wednesday, January 16th at 7:00 a.m.

City Clerk: The January 16, 2019 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: There was no public input.

The meeting was adjourned by acclamation at 6:20 p.m.

Douglas L. Glandon, Mayor

ATTEST: _____
Angela K. Alderson, City Clerk