

**CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, FEBRUARY 20, 2019**

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, February 20, 2019 with Mayor Glandon presiding and the following Council members answering roll call: Morlan, Landgrebe, Bender, Conrad, McLaughlin and Schultz. Others present were Bradley Grefe, Area 15 RPC; Amber Kephart, Shannon Stevens, Jeff Graff, Jodi Greiner and Judy Frank Sigourney Area Development; Charlie Comfort, News-Review; Don Northup, Director of Public Works I; and Angie Alderson, City Clerk.

The meeting was called to order at 6:00 p.m. Item number 5 needs to be moved up between item numbers 3 and 4 because Council member McLaughlin has to leave early. Council member McLaughlin moved, seconded by Council member Landgrebe, to approve the tentative agenda as amended. Upon the roll being called, the following voted Ayes: Morlan, Landgrebe, Bender, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Landgrebe, to approve the remaining item on the consent agenda: Council accounts payable claims in the amount of \$56,246.06, Library accounts payable claims in the amount of \$6,264.28, Don Northup to attend the 2018-2019 Aquatic CEU workshop (CPO) sponsored by Iowa Parks and Recreation Association on Monday, March 11, 2019 at a cost of \$150.00 and the credit card report. Upon the roll being called, the following voted Ayes: Morlan, Landgrebe, Bender, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Conrad, to approve the following items on the consent agenda: Minutes from the regular Council meeting of February 6, 2019. Upon the roll being called, the following voted Ayes: Landgrebe, Conrad, McLaughlin and Schultz. Nays: None. Abstain: Morlan and Bender. Motion approved. *(Council members Morlan and Bender abstained as they were unable to attend the regular Council meeting February 6, 2019.)*

Park and Recreation: Council member McLaughlin explained the Park and Rec Committee met yesterday, February 19th and they would like to make a recommendation of a twenty-five cent (\$.25) increase for the lifeguards that have been with the City for more than one (1) year and for the Manager and Assistant Managers a fifty cent (\$.50) increase. They have not had one for several years. Council member Bender moved, seconded by Council member Conrad to approve the pay increase for the 2019 pool personnel. Upon the roll being called, the following voted Ayes: Morlan, Landgrebe, Bender, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member McLaughlin reported that there were seventeen (17) applications for lifeguards and an additional two (2) applications that were only fifteen (15) years old. Council member Landgrebe moved, seconded by Council member Morlan, to approve Resolution #2019-02-02 pool personnel for 2019 swimming season. Upon the roll being called, the following voted Ayes: Morlan, Landgrebe, Bender, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

There were two (2) bids for soccer shirts. The first was from Misc on Main for \$9.50 for short sleeve t-shirts and \$12.50 for long sleeve t-shirts. The second was from The Thread Shop for \$11.00 for short sleeve t-shirts and \$13.25 for long sleeve t-shirts. Council member McLaughlin moved, seconded by Council member Conrad to approve the bid from Misc on Main for \$9.50 for short sleeve and \$12.50 for long sleeve and to have Alan Sellers make the decision on which one to go with. Upon the roll being called, the following voted Ayes: Morlan, Landgrebe, Bender, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Additional City Business: Brad Grefe from Area 15 was present to give a presentation on a CDBG downtown revitalization (façade) project. This project is to be used to update the store fronts around the square. The City of Sigourney, for its population, is eligible for up to \$500,000.00 and there has to be at least eight (8) facades submitted. To start the project the City would hire a grant administrator, such as Area 15. They would meet with a small group of community members from the Council, SADC and business owners to decide what buildings need work. They try to shoot for a 50/50 match but for a community our size it would be a lower percentage for the City's portion of the cost. The preliminary cost would include the blight survey and all the CDBG application

services for \$3,000.00. There would be a separate contract if the City gets funded that would carry us through the final design and construction. A ball park figure for the initial cost would be \$10,000.00 which can be paid for through different sources. This would be for just getting ready for submitting an application. We are thinking it will be 2020 before we would be ready to apply. It takes about a year to get everything started.

The Council will have to approve the contract with Area 15 and pay the initial \$3,000.00 and then \$10,000 will be spent later for an architect to draw up the plans. The City will be out these amounts if we do not receive the grant. This will be good for the community to help maintain the structures around the square. We will put this item on the next agenda to approve the contract with Area 15.

Council member McLaughlin left the meeting at 6:30 p.m.

The Finance Committee discussed hiring Mid-America Publishing to maintain the City's website. There are two options they proposed to the City. The first is to stay with Word Press that we already use to operate our website and go through them and they would charge us by the hour if we need help. The second option is to switch everything over to Squarespace. Mid-America Publishing would still work with us and they would take care of all of the background stuff. Council member Schultz moved, seconded by Council member Bender, to approve going through Mid-America Publishing to use Squarespace for the maintenance of the city website. Upon the roll being called, the following voted Ayes: Morlan, Landgrebe, Bender, Conrad and Schultz. Nays: None. Motion approved.

Council member Landgrebe moved, seconded by Council member Conrad to approve having the City apply for the liquor license and dram insurance for the 175th anniversary event. Upon the roll being called, the following voted Ayes: Morlan, Landgrebe, Bender, Conrad and Schultz. Nays: None. Motion approved.

Council member Conrad had concerns that if the Council agreed to provide the \$12,000 for the Community Betterment Grant that the Council could use that for the other grant in the future if we get funded. The Council agreed to postpone the approval of Community Betterment Grant applications until after the City makes the application for the Downtown Revitalization Grant.

Water and Wastewater: Mayor Glandon thanked the Street crew for the excellent job they did picking the garbage on Friday that was supposed to be set out last Monday and keeping the streets plowed.

Director of Public Works I Northup reported on both the sewer treatment plant and water main projects. He met with Matt Walker this week and the lagoon project is on schedule for starting next year. The project will be let yet this year and probably construction won't start until next year. We are trying to get CDBG funding for the water main project. Matt Walker has the designs ninety-eight percent done. Both projects will be going on at the same time.

Finance: Council member Conrad moved, seconded by Council member Schultz to approve the Community Betterment request from the library for \$1,000.00 for book enhancements. Upon the roll being called, the following voted Ayes: Morlan, Landgrebe, Bender, Conrad and Schultz. Nays: None. Motion approved.

City Clerk: The March 6, 2019 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: No public input.

The meeting was adjourned by acclamation at 6:56 p.m.

Douglas L. Glandon, Mayor

ATTEST: _____
Sherrie Casper, Deputy City Clerk