

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR CITY COUNCIL MEETING OF
WEDNESDAY, AUGUST 17, 2016

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, August 17, 2016 with Mayor Glandon presiding and the following Council members answering roll call: Conrad, McLaughlin, Schultz, Morlan and Bender. Others present were: CD Huffman; CJ Eilers, The News Review; Don Northup, Director of Public Works I; Allan Glandon, Police Chief and Angie Alderson, City Clerk.

The meeting was called to order at 6:01 p.m. Council member Morlan moved, seconded by Council member Conrad, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

Council member Bender moved, seconded by Council member Morlan, to approve the following items on the consent agenda: Council accounts payable claims totaling \$40,680.91; Library accounts payable claims totaling \$5,919.75; City Clerk's July 2016 financial reports; payroll expenses, miscellaneous expenses, ACH and monthly transfers for July 2016; Brent Gilliland to attend the Iowa Rural Water Association's Fall Conferences 2016 in Dubuque, Iowa on October 18-19, 2016 and to use the City's credit card to pay for hotel accommodations and meals; and the credit card report. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

Council member McLaughlin moved, seconded by Council member Conrad, to approve the following item on the consent agenda: minutes from the August 3, 2016 regular Council meeting. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

Council member Morlan stated he had concerns regarding the building at 101 North Jefferson. There are missing windows and pigeons flying around. There has been something put over the windows, but they are not sealed and he had concerns about rain getting in and eventually leaking through the ceiling and into the restaurant. There was discussion regarding state inspections as they serve alcohol and food. The consensus of the Council was that the state of the building (possible nuisance) had nothing to do with their liquor license and there were not any concerns regarding the liquor license. Council member Bender moved, seconded by Council member McLaughlin, to approve the remaining item on the consent agenda: liquor license application for Copper Lantern at 101 North Jefferson Street for a Class C Liquor License (LC) (Commercial), Outdoor Service and Sunday Sales pending insurance approval. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

Other City Business: CD Huffman was present to ask for an adjustment on his utility bill at 909 South Main Street. Mr. Huffman stated that the water bill was always paid on time and a \$900.00 plus bill on a rental property deserved an adjustment. Council member Conrad asked what happens when this happens again. Mr. Huffman stated this has happened before and they have always paid the bill. His tenant was not aware that there was a problem with a new toilet and he did not have a way to know. He stated he was not asking for a favor, but that he has done enough for the community and he was behind getting the new Casey's store location. They have also done cleanups of properties, etc. He stated that the Council would not see them back here complaining every so often either. Council member Conrad asked what he was requesting and Mr. Huffman stated just an adjustment maybe half. The Council discussed other instances and that usually there have not been adjustments made. Council member McLaughlin suggested Mr. Huffman check with his insurance company to see if there was any coverage allowance for this. Mr. Huffman stated that maybe it was time for him to start selling out and disappearing out of town. Council member Conrad talked about adjusting the Sewer Operation and Maintenance portion of the bill as that was clean water going back to the sewer lagoons. Director of Public Works I Northup stated that did not matter – the lagoons would still treat it. Council member Schultz stated that if there is an adjustment this time, then the Council would need to do that every time to be consistent. Council member Morlan asked about taking each one on a case by case basis. Council member Conrad felt that would be very difficult to do. Council member Bender moved, seconded by Council member Morlan, to approve adjusting the sewer operation and maintenance portion of the utility bill down to an average of the last six (6) months bills at 909 South Main Street. Upon the roll being called, the following voted Ayes: Conrad, Morlan and Bender. Nays: McLaughlin and Schultz. Motion approved.

Mayor Glandon asked the Water Committee to meet and have a policy recommendation ready for discussion at one of the Council meetings in September.

The Council reviewed the information for the revenue purpose statement and ballot language for the request to put the local options sales tax on the November 8th general election. City Attorney John Wehr reviewed the resolution and looked into the request for different verbiage. As there are not a lot of options the Council has to decide whether to leave the words "imposition of" in the ballot language or remove it. Mayor Glandon and Council member Conrad reviewed the history of the local options sales tax and how it works. The local options sales tax has an impact on the City's budget. Council member Conrad moved, seconded by Council member Schultz, to approve Resolution No. 2016-08-03 after deleting the words

"imposition of" from Section 1. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

City Clerk Alderson stated that the last procurement policy passed pertained to CDBG (Community Development Block Grant). The Tornado Siren grant is a federal grant and therefore some of the language needed to change. Council member Conrad moved, seconded by Council member McLaughlin, to approve the procurement policy with deletion to any reference to IDED in D4 and any place that it appears. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

Mayor Glandon updated the Council on the property located at 220 West Washington Street. He stated the garage was gone and there is only a little pile of dirt left to clean up. The trailer at 400 West Skillman has been removed. The work at 702 East Elm Street is moving forward slowly. Council member Schultz asked about rental inspections at 721 South Shuffleton Street and 404 West Street. The inspection at 721 South Shuffleton has been done. The Public Safety Committee will review a list of properties that will need to be addressed as nuisances.

Street and Sanitation: Mayor Glandon stated M & M Enterprises was the only bid on the erection of the salt shed. The bid was for \$42,500.00. Council member Schultz moved, seconded by Council member McLaughlin, to award the bid to build a new salt shed to M & M Enterprises. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

Mayor Glandon stated there were two (2) bids received from Renner Construction and M4I Concrete for the pouring of the floor and approach to the next salt shed. M4I Concrete was approximately \$2,000.00 less than Renner Construction. Council member Schultz moved, seconded by Council member Bender, to award the bid to pour the concrete floor and approach to the new salt shed to M4I Concrete. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

Public Safety: Police Chief Glandon stated the Memorandum of Understanding is a periodic agreement between the Sigourney Police Department and Drug Task Force allowing them to work together. Council member Schultz moved, seconded by Council member Conrad, to approve the Southeast Iowa Inter-Agency Drug Task Force Memorandum of Understanding for Joint Exercise of Law Enforcement. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

Police Chief Glandon stated the project specs for the Tornado Siren grant have been sent out as a request for quotes. The bids are to be submitted by August 31st at 4:00 p.m. The Public Safety Committee will open them after the submission deadline and the Council may award the bid at the September 7th Council meeting. The City is requesting quotes to put in two (2) new sirens and to move the existing siren.

Finance: Council member Conrad stated the Finance Committee has met and discussed joining the Iowa Public Agency Investment Trust (IPAIT). This is an accumulation of investment funds from various communities and goes through a process. The Committee also discussed the local options sales tax, community betterment projects and department reports.

Council member Conrad moved, seconded by Council member McLaughlin, to approve the following Community Betterment Projects: \$1,000.00 for one (1) year membership with the Southeast Iowa Drug Task Force; \$180.00 for two (2) pop up canopies; and up to \$250.00 for pie donation to the Keokuk County Emergency Services Appreciation Dinner. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

Council member Conrad reviewed the changes being made to the City's investment policy. Currently everything must be invested locally, but in the future if IPAIT offers a rate that is 15% higher than the local banks the City could invest through them. There are restrictions set by the state as to what we can and cannot invest the City's funds in. Council member Conrad moved, seconded by Council member Bender, to approve the Investment Policy. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

Council member Conrad stated that before the City can have the option to invest with Iowa Public Agency Investment Trust (IPAIT) there are documents that must be approved. Council member Conrad moved, seconded by Council member McLaughlin, to approve Resolution No. 2016-08-05 authorizing the approval of and participation in a Joint Powers Agreement and Declaration of Trust for the Iowa Public Agency Investment Trust, authorizing investments through the Fixed Term Automated Investment Program of IPAIT and authorizing IPAIT to designate and name depositories. Upon the roll being called, the following voted Ayes: Conrad, McLaughlin, Schultz, Morlan and Bender. Nays: None. Motion approved.

The depository resolution will be addressed at the September 7th regular Council meeting.

City Clerk: City Clerk Alderson stated that she has submitted the Outstanding Obligation Report that is due each year.

The September 7th, 2016 regular Council meeting will be held at City Hall at 6:00 p.m.

Public Input: There was no public input.

The meeting was adjourned by acclamation at 7:04 p.m.

Douglas L. Glandon, Mayor

ATTEST: _____
Angela K. Alderson, Sigourney City Clerk