

# CITY OF SIGOURNEY, IOWA

## MINUTES OF REGULAR CITY COUNCIL MEETING OF WEDNESDAY, APRIL 18, 2012

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, April 18, 2012 with Mayor Miletich presiding and the following Council members answering roll call: Hornback, Ballensky, Conrad, McLaughlin and Schultz. Others present were: Grant Schmidt; Katelyn Wheeldon; Lynne Zoulek, KC Staar Coordinator; Don Northup, Water / Wastewater / Pool Supervisor; Brent Gilliland, City Services Director and Building Inspector; Allan Glandon, Police Chief; Adam Clark, Assistant Police Chief; and Angie Alderson, City Clerk.

Mayor Miletich called the meeting to order at 6:00 p.m. Council member Conrad moved, seconded by Council member Hornback, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member Schultz moved, seconded by Council member Conrad, to approve the following items on the consent agenda: minutes from the April 4, 2012 regular Council meeting; accounts payable claims totaling \$35,288.76; Library accounts payable claims totaling \$2,993.53; Memorial Hall Commission accounts payable claims totaling \$631.84; City Clerk and City Treasurer March 2012 financial reports; and payroll expenses, other/miscellaneous expenses, ACH expenses and monthly transfers for March 2012. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

**Public Safety:** Lynne Zoulek, KC Staar Coordinator, thanked the Council for passing the social host ordinance, stating this is an ordinance they have wanted to see for a long time in Sigourney. She talked about what other communities have used as an ordinance and some of the concerns they have encountered. Ms. Zoulek is part of a state wide substance abuse prevention group and the consensus of the Council was to give Ms. Zoulek permission to use Sigourney's ordinance as an example in their packet of information for other communities to review. Council member Hornback moved, seconded by Council member Ballensky, to approve the third and final reading of Ordinance No. 3-8A – Social Host. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

Council member Conrad reviewed the need to fill the rental inspector position. The duties for City Services Director Gilliland have left him with little time to help with the water and wastewater department, so the Human Resources Committee has discussed hiring a full time employee with duties to be split between rental inspections and helping in the water and wastewater departments. As City Services Director Gilliland has the necessary water and wastewater licenses to fill in as backup, a new employee will not be required to obtain these licenses at this time. The Council discussed the funding of this position and there may need to be some changes made to the fiscal year 2013 budget. Council member Ballensky moved, seconded by Council member McLaughlin, to approve a display ad to hire for a water/wastewater/rental inspector position. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

**Finance:** City Clerk Alderson reviewed the Finance Committee meeting held on April 11, 2012. One item of discussion was the depository resolution. The committee did not feel there was a need to change the current resolution, but the City is asked to review this as part of the annual audit. The department heads talked about some of the projects being worked on this summer.

Mayor Miletich reviewed the community betterment project requests. The Christmas Decorations Committee met with a Wayne Manufacturing representative from Chariton, Iowa, and picked some snowflake decorations to be placed around every other pole on the inside and outside of the square as well as garland for each pole for a cost of approximately \$4,700.00. The committee will be working to raise funds to help with these costs and are hoping to be able to purchase more items in the future. Council member Hornback moved, seconded by Council member Schultz, to approve the following Community Betterment Projects: \$1,400.00 for sidewalk on the west side of the swimming pool, \$850.00 to install a gate for service access to the pump/chemical building at the swimming pool, \$8,541.82 to repair six (6) street intersections, \$10,000.00 to replace areas of curb and gutter around the courthouse, \$5,000.00 for rock and maintenance on Warren Street, \$1,500.00 toward Christmas decorations, and \$2,000.00 toward replacing the sidewalk around the fountain. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

**City Clerk:** Council member Hornback moved, seconded by Council member McLaughlin, to set the time and date for a public hearing regarding a city budget amendment for fiscal year 2012 on May 16, 2012 at 6:00 p.m. in City Hall. Upon the roll being called, the following voted Ayes: Hornback, Ballensky, Conrad, McLaughlin and Schultz. Nays: None. Motion approved.

The May 2, 2012 regular Council meeting will be held at City Hall at 6:00 p.m.

**Public Input:** City Services Director Gilliland stated the Street and Sanitation Committee would need to meet to discuss putting a storm sewer down Highway 92.

Mayor Miletich referred the Council to a letter from Iowa Homeland Security and Emergency Management Division stating the Keokuk County Multi-Hazard Mitigation Plan has been approved.

The Mayor and Council have been invited to the Save A Life Tour to be held at the Sigourney Community Schools on Friday, April 20<sup>th</sup>. The City used local option sales tax to help fund a portion of this program.

Mayor Miletich congratulated the Police Department on receiving \$5,000.00 toward safety equipment from the Keokuk County Endowment Foundation.

On May 2<sup>nd</sup> between 5:00 and 6:00 p.m. Della McGrath from Della McGrath & Associates will be present to visit with community members regarding fund raising for the sports park. She will be making a presentation to the Council as well as submitting a contract at the Council meeting for approval, if the Council is interested in hiring her firm to spearhead the fundraising.

The meeting was adjourned by acclamation at 6:50 p.m.

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Patricia Miletich, Mayor, City of Sigourney

ATTEST: \_\_\_\_\_  
Angela K. Alderson, Sigourney City Clerk