

CITY OF SIGOURNEY, IOWA
MINUTES OF REGULAR COUNCIL MEETING OF
WEDNESDAY, OCTOBER 21, 1998

The Sigourney City Council met in regular session in the City Council Chambers of the Memorial Hall on Wednesday, October 21, 1998, at 7:00 o'clock P.M., with Mayor Pro tem Glandon calling the meeting to order and presiding until Mayor Gosnell returned to the meeting, and the following Councilmembers answering roll call: Rich Wilkening, Lyle G. Van Fleet, Douglas L. Glandon, Bob L. Mendenhall, and Jeffrey A. Winn. Councilmember Ed Conrad was absent. Others present, in addition to the City Clerk, were Carl S. Mohr, Allan Glandon, Tony Bos, Don Northup, James A. Redlinger, Peter Eschendremer, and Sharlene Bos.

Councilmember Van Fleet moved, seconded by Councilmember Winn, that the agenda be approved as posted after the following changes: move item #11 between items #4 and #5; item #8 is not prepared, so #9 and #10 may be carried to the next agenda; #12 may be moved to #48, and #18 dropped for this meeting. Upon the roll being called, the following voted: Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. The motion was approved.

Councilmember Van Fleet moved, seconded by Councilmember Glandon, that the minutes of the regular Council meeting of October 7, 1998 be approved as submitted. Upon the roll being called, the following voted: Ayes: Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. Abstained: Wilkening. The motion was approved.

Mayor Gosnell returned and presided during the rest of the meeting.

Stanley Finch - request for street light was on the agenda, but he was not in attendance. Councilmember Van Fleet said he had told Stanley that if he wasn't here he would explain what was wanted. Apparently Alliant Utilities has made a new service on East Elm Street and Stanley was going to put in a new pole for a security light, when the question came up how far that end of the street was from a street light, and that perhaps a new street light ought to be put at the east end of Elm Street: that the closest street light is at the corner of May Street. Councilmember Glandon said he has had inquiries about the need for street lights on the south end of Mackey Avenue and that area. The Mayor decided to table until the next meeting the decision regarding additional street lights, and the Clerk was asked in the interim to attempt to determine the cost thereof.

Councilmember Van Fleet moved, seconded by Councilmember Mendenhall, that the Application of Sigourney Golf Club for renewal of their liquor license be approved. Upon the roll being called, the following voted: Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. The motion was approved.

Councilmember Van Fleet moved to approve the request of Drs. Thumasathit for a handicap parking space in front of their office, and then withdrew the motion. Other questions raised were: does the City have to repaint all of the lines to accommodate the wider parking space, and does the City then have to saw the curb if approved? Councilmember Glandon expressed his opinion that we need to standardize all handicap parking spaces, and requests. Councilmember Van Fleet moved, seconded by Councilmember Glandon, that the request of Drs. Thumasathit for a Handicap Parking space be tabled until the next meeting. Upon the roll being called, the following voted: Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. The motion was approved.

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Councilmember Wilkening said he had talked with Rodger Aller who would consider being an inspector under the new Zoning Ordinance. Mayor Gosnell asked the Council to all look at the Ordinance prior to the next Council meeting to take a look and see how we are going to fill the positions by January 1st. Councilmember Wilkening also said Darrell Conner might be someone else qualified for a position.

Chief-of-Police Bos gave the Mayor Officer Darrin Schmitz' letter of resignation from his full time position effective October 25, 1998. Mayor Gosnell read the letter, as follows:

SIGOURNEY POLICE DEPARTMENT

As many of you are aware, I have been engaged in the pursuit of a new academic endeavor in the field of biochemistry. It is my hope to improve my family's economic status. With the up and coming advances in the field of biochemistry, the job prospective is enormous.

Due to the currently low mortgage rate, I felt the time to make the purchase of my new home was upon me. Also tipping the scale towards departure was my daughter's age. It was time to enroll her into a school. Given that this move was inevitable, I felt that it would not be fare of me to move her after starting in the Sigourney school district. Therefore, my exit was earlier than anticipated.

The position of full time peace officer for the City of Sigourney not only holds the regular forty hour work week, it also includes on call time. Thankfully, in the six plus years that I have been employed by the City, very serious crimes such as robberies, homicide, and other forcible felonies had not occurred while on duty or while on call. However, the potential always exists.

Due to the potential for such emergencies to occur, a requirement for a peace officer to be able to respond immediately also exists. Given that my residence is now located several miles outside this community, I do not feel that my response time would be adequate to fulfill the potential duties required of me.

Therefore, it is with much regret that I must tender my resignation as full time employee for the City of Sigourney as Peace Officer. This resignation is to be effective October 25, 1998. I have discussed a possible part time position with Chief of Police Anthony Bos. I would be honored to continue to join the ranks of the cities other officers. Hopefully, a beneficial alternative to total departure can be reached.

/s/ Darrin Schmitz 150ct98
Police Officer,
City of Sigourney

Mayor Gosnell asked Chief Bos about a part time position for Officer Schmitz. The Chief replied that he is not interested in Officer Schmitz remaining in addition to the part time officers, and only for special purposes, in that he wanted the City to continue to pay for his firearms instructor certification. Councilmember Mendenhall moved, seconded by Councilmember Van Fleet, that the resignation of Darrin Schmitz be accepted effective October 25, 1998, with no arrangements for a part time position. Upon the roll being called, the following voted: Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. The motion was approved. Chief Bos also said he would like to be able to begin looking for a suitable replacement. Without voting action, he was given that authority. Councilmember Wilkening also thanked the Chief for the monthly Police reports.

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Councilmember Van Fleet moved, seconded by Councilmember Glandon, that the Mayor be authorized to sign the releases of mortgages for the home owners who have retained ownership for at least five years after the work was completed on their residences under the CDBG Housing Program. Upon the roll being called, the following voted: Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. The motion was approved.

The Clerk explained that she had put the authorization of one-half of the 1998-99 appropriation for the Sigourney Public Library on the agenda because they have over-expended in October, and the taxes were not received until after October claims; if the Library appropriation could be made now instead of with the November claims, that Fund would not show a deficit for October. Councilmember Mendenhall moved, seconded by Councilmember Van Fleet, that one-half of the budgeted appropriation to the Library, \$16,100, be transferred to the Library Fund at this time. Upon the roll being called, the following voted: Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. The motion was approved.

Mayor Gosnell had asked that 7-B, under Library, clarify incurred expenses, be put on the agenda. Carl Mohr, President of the Library Board, was present and the Mayor asked him to see to it that the Library Board stayed within their budget.

Councilmember Van Fleet moved, seconded by Councilmember Glandon, that Change Order No. 2, in favor of John W. Sammons Construction Co., Inc., in the amount of \$13,600.00, for the installation of 5-inch PVC water trench drain outlets, at each of the four corners of the City Square, as discussed and signed at the meeting of October 7, 1998, but not voted upon, be approved. Upon the roll being called, the following voted: Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. The motion was approved.

Councilmember Van Fleet reported that Becker Roofing was on this building roof today with the new turbine covers. He also had Oskaloosa Glass put new hinges and hinge bar on the north door.

Councilmember Van Fleet stated that if we are going to get a big shelter built we need to make a move on the proposal. He read the proposal from Conner Pacemaker, Inc., Agricultural, Commercial, Industrial, Residential & Suburban Buildings, 407 N. Marion Avenue, Washington, IA 52353, as follows:

40' x 72' x 8' Shelter House

INCLUDES:

Solid 6 X 6 Posts CCA 8' OC
Trusses 30-10-5 8' OC
2 x 6 Roof purlins
2 x 6 Fascia
Plywood over purlins (ready for paper & shingles)
"Y" at all posts
Granite City Strongpanel Steel, gables ends
All sides and ends 8' OC open bays
Posts to be set outside current concrete slab

The above proposed can be erected on your pre-level site for a total of \$ 15,246. (includes discount)

OPTION: For Granite City Steel roof with plyfoil Deduct \$1470.

/s/ L. A. Conner, President

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Councilmember Van Fleet had added 32 sq shingles, 8 rolls 15# felt, and 100 lb roof nails at \$1200.00, for a grand total of \$16,446.00. Mayor Gosnell reminded the Council that for FEMA everything has to be done by December 29th. Councilmember Van Fleet moved, seconded by Councilmember Winn, that the proposal of Conner Pacemaker, Inc., Washington, Iowa, for the 40' x 72' x 8' Shelter House at Legion Park, for the amount of \$15,246, be accepted. Upon the roll being called, the following voted:
Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn.
Nays: None. The motion was approved.

Someone asked about Nathan Yock shingling the roof on the shelter house, or supervising the same. The Mayor replied yes, that it had been approved for his Eagle Scout badge and that he has his first fund raiser next week.

Councilmember Van Fleet said he will put the padlock on the bathroom doors, and that Dennis Clubb has the Park pretty well cleaned up for winter.

Three proposals for the pole building were opened by the Mayor: (all included sales taxes, and the City is exempt therefrom)

1. Hayesville Lumber Company

Fall construction.....	\$ 35,600.00
Winter construction.....	34,500.00
Two options:	
6" insulation R-19.....	9,340.00
Blown in insulation R-38....	8,230.00
2. Morton Buildings

Total cost.....	\$ 33,970.00
Two options:	
6" blanket insulation.....	\$ 7,845.00
12" blown in insulation R-38	6,990.00
3. Conner Pacemaker, Inc.

Total cost.....	\$ 35,991.00
Two options:	
6" insulation R-19.....	7,027.00
Blown in insulation R-38....	6,820.00

The Mayor asked Bill Potts from French-Reneker Engineers, who was in the audience, to take the proposals across the hall and verify that they all were bid on the same specifications and to calculate the differences, or come up with the lowest bid.

Regarding Recycling Truck under Street and Sanitation, Councilmember Glandon asked Don Northup to explain what he has learned. Don said he has come up with a couple of options: he said we could buy a new cab and chassis and put our old packer on it for about \$29,000, although it wouldn't be too user friendly, with the drawback being the fit of our system. MidIowa Refuge, out of Johnston, has a 1997 demo with 10,000 miles available in a western mountain state for \$33,500.00, although they would not bring it here for us to examine unless we paid them an additional \$1150 driving services. Ron Cox will give us \$1000-\$1500 for what we have. Mayor Gosnell asked Don to check further and report again at the next meeting.

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Councilmember Glandon said that Don Northup and Allan Glandon have been working on replacing the no parking signs (for street cleaning and snow removal) on the square, which were removed with the project. They reported that the Ordinance reads that signs shall be posted in at least two places on each side of the street in each block where parking is prohibited for such purposes, and that would mean eight signs around the outer edge of the square and eight around the inside. They further said that it will cost \$75.00 to core drill a hole for each post, totaling \$1200.00 for 16 signs to be put back in place according to the Ordinance. The other option, which they would recommend, would be to change the Ordinance and replace the signs. Employees Glandon and Northup were of the opinion that the notification signs could be one-half block off the square and at the four corners of the square. Mayor Gosnell said he doesn't want those signs on the new sidewalks, and he asked how many people do they have to move for snow. The Police replied that it is not really consistent, depending on how long people have lived in those locations, etc. Councilmember Glandon said he would be in favor of changing the Ordinance to four signs and four corners. Chief Bos suggested leaving the signs one block off the square and then put newer ones closer to the square, like at alleys one-half block from all eight streets to the square. Councilmember Van Fleet moved, seconded by Councilmember Glandon, that the Police and Street Departments work with City Attorney John Wehr to amend Ordinance No. 10.36.050 in regard to the posting of signs for no parking for the purposes of street cleaning or snow removal. Upon the roll being called, the following voted: Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. The motion was approved.

Councilmember Van Fleet said he has received complaints about the stoplight and street light at 100 S. Main, going south in front of Keokuk County Abstract Co. interfering with each other. Assistant Chief Glandon stated he was aware of that situation too and he thought the part on the traffic light could be tilted enough to not have the street light interfere.

Bill Potts returned to the room with the Pole Building Proposals and stated that it appeared to him that the proposal of Morton Buildings was the lowest at R-19 \$41,815.00, and R-38 \$40,960.00. The Mayor asked if they wanted to accept a proposal at this point. Councilmember Glandon said he would like his Committee and the Street Department to review the proposals and also decide which type of insulation would be the most feasible. Councilmember Glandon moved, seconded by Councilmember Wilkening, that the Street Committee and the Street Department employees review the proposals on the pole building and make a recommendation at the next meeting. Upon the roll being called, the following voted: Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. The motion was approved.

Councilmember Van Fleet reported that Engineer Ken Bucklin had called him one day last week and was concerned about the total dollar value of the whole Spring Street Project going to run more than anticipated. Because of that Bill Potts said they are considering it just from West Street on Spring Street to the swimming pool area, a distance of approximately 2,600 L.F. and \$40.00 a foot would be some over at \$104,000. They would tie in to an 8" watermain. He submitted a standard Engineering Services Agreement for lump sum fee of \$15,000, which includes \$3,000 for aerial mapping, plus two times payroll costs, actual outside expenses, and actual plus 5% of outside consultant and testing expenses. Mayor Gosnell asked the long range plan - should we extend Spring Street past the ball field and tie-in

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with #92 water and sewer lines for future development on Delta Road? Bill Potts said it would be the same thing with the tie-in at West Street and on to the Tower, and that this Spring Street Project is a priority. Mayor Gosnell said we got nixed on the D.O.T. Five-Year Plan, so that will now be in the future seven or eight years before Highway 92 will be reconstructed. Councilmember Mendenhall said we had made the decision to do Spring Street first before Jackson Street. Bill Potts said right now it would end at the east side of the Swimming Pool. Councilmember Glandon said he would like to see this project done and connected to Main Street. The drawings and specifications will be completed in March for a spring letting. Councilmember Van Fleet moved, seconded by Councilmember Winn, that the Engineering Services Agreement for the Spring Street Watermain Project be approved. Upon the roll being called, the following voted: Ayes: Wilkening, Van Fleet, Glandon, Mendenhall, and Winn. Nays: None. The motion was approved.

Councilmember Glandon asked Bill Potts about flow charts for the Fire Department.

Councilmember Wilkening reported that Ron Doubek had called him at home to tell him about the situation where at Lee Hendricks' house, 303 East Washington, which was built less than two years ago, the water line came up in the center of the house and recently developed a leak, and with no basement; that we need to enact an ordinance to prohibit that type of plumbing in the future. He had also said that Sigourney Golf Club is going to get a new meter and get it relocated. Councilmember Mendenhall said that Sigourney Golf Club is liable for all expenses incurred to improve their meter pit to a point where someone can read it monthly. It was also mentioned at the table that the Council may not have been given all of the facts at the time the Golf Club representatives appeared before them. The City Clerk spoke up and reminded the Mayor that at that meeting it was stated that the City would furnish the meter, when none of us knew at that time that their meter is larger than standard - that the following morning she had learned from the Water Superintendent that the Golf Club meter is not standard and had left a note suggesting the Mayor so notify them in writing to clarify the record that they would be solely responsible for replacing their meter, and she wasn't sure all of the Councilmembers even were aware of the error, so she felt the correction should be made known to those involved. The Mayor replied that it was not on the agenda now so it could not be made a part of the official record. Several Councilmembers stated that Golf Club officials have been advised verbally that they are solely responsible for replacing their own meter.

Mayor Gosnell said he had given Janice DeVoght until October 16th to improve her residence before proceeding with nuisance declaration. He further stated she has been working on it, and although there is some improvement not all of the neighbors are happy.

There was nothing to report on Wastewater.

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Erica Rosdail-Davis and Jeff Davis had directed letters to the Mayor and Council regarding cats and the Mayor asked the Council what they wanted to do in that regard. Councilmember Glandon said if dogs are to be tied, cats should be also. Councilmember Mendenhall expressed his opinion that the Ordinance should be amended to include cats, as well as dogs, to be kept tied. Chief Bos said he is not going to catch cats. The Mayor said they will have to think about that one.

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The City Clerk reminded the Mayor and Council that the reply to the Insurance Loss Control Representative will be due the first of the month, and how did they want to respond? Mayor Gosnell told her to FAX him the letter tomorrow and he will draft a reply.

Councilmember Van Fleet said he was contacted by Tom Hinrichsen about building the fence at the Park adjoining his property. The Clerk is researching the minutes regarding that agreement.

Councilmember Van Fleet moved for adjournment at 8:35 P.M. The second was by Councilmember Winn.



BLAKE GOSNELL, MAYOR

ATTEST:


PEGGY KLEINSCHMIDT, CITY CLERK

- * The September financial reports of the City Clerk and City Treasurer were before the Mayor and Council and filed.

SEPTEMBER, 1998

REVENUES AND EXPENDITURES

REVENUES:

General.....	\$ 21,620.59
Memorial Hall Restoration	416.72
D.A.R.E. Program.....	50.00
Housing Program.....	265.39
Library.....	102.10
Library Building Fund....	354.86
Road Use.....	14,517.53
Debt Service.....	2,467.86
Water Utility.....	1,783.69
Water Operation/Mtn.....	17,626.66
Water Sinking.....	7,136.70
Water Improv/Repl.....	4,000.00
Water Project.....	210.96
Sewer Utility.....	5,873.24
Sewer Operation/Mtn.....	7,235.91
Sewer Sinking.....	2,098.63
Sewer Improvement/Repl...	833.34
P.I.P.....	120.00
Lewis Mem. Ftn.....	25.40
Water Customer Deposit...	758.41
Tennis Court.....	112.19
Pole Building.....	59.20
	<u>\$ 87,669.38</u>

DISBURSEMENTS:

General.....	\$ 266,066.75
D.A.R.E. Program....	479.97
CLG Historic Preser.	94.91
Library.....	2,752.26
Library Bldg. Fund..	22,100.00
Road Use.....	6,109.59
Water Op/Mtn.....	17,626.66
Water Project.....	4,827.26
Sewer Op/Mtn.....	7,235.91
Sewer Project.....	4,344.80
P.I.P.....	179.14
Lewis Mem. Ftn.....	156.90
Water Customer Dep..	310.00
	<u>\$ 332,284.15</u>

DISBURSEMENTS BY PROGRAMS:

Community Protection\$	12,785.14
Human Development....	26,848.57
Home & Community Env.	286,374.04
Policy & Admin.....	6,276.40
	<u>\$ 332,284.15</u>