

CITY OF SIGOURNEY, IOWA
MINUTES OF SPECIAL COUNCIL MEETING OF
WEDNESDAY, SEPTEMBER 30, 1998

The Sigourney City Council met in special session in the City Council Chambers of the Memorial Hall on Wednesday, September 30, 1998, at 5:00 o'clock P.M., with Mayor Pro tem Douglas L. Glandon presiding in the absence of Mayor Blake Gosnell, and the following Councilmembers answering roll call: Jeffrey A. Winn, Ed Conrad, Rich Wilkening, Douglas L. Glandon, and Bob L. Mendenhall. Lyle G. Van Fleet arrived after roll call. Others present, in addition to the City Clerk, were Ed Kasper, Iowa D.O.T. Resident Construction Engineer, Ottumwa; Pete Tollenaere, Iowa D.O.T. District Construction Engineer, Fairfield; Jay Tow, Cessford Construction Co., Le Grand, IA; Kenneth D. Bucklin, Roger Bird, and Bill Tremmel.

Councilmember Winn moved, seconded by Councilmember Conrad, that the agenda be approved as posted. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Glandon, and Mendenhall. Nays: None. (Van Fleet had not yet arrived.) The motion was approved.

Mayor Pro tem Glandon asked Engineer Bucklin to explain the urgency of this meeting. Mr. Bucklin said Ron Doubek had been told by someone at the Highway 149S construction site that the water main at the Hospital and Meadowbrook drives was going to have to be moved. He then got in touch with Engineer Ken Bucklin, who then met with Pete and Ed, with the D.O.T. who told him that the D.O.T. had determined that the pavement just at the edge of the City was not worth resurfacing; that the curb and gutter is standard along by Greenley's and Farm Bureau, but the water main is only about 20" deep at the Hospital entrance and it needs to come out. He got in touch with Blake and they set up a meeting one night. They have prepared the Procedural Documents, Specifications, and Drawings and their cost estimate totals \$30,171.00. The major expenses will be the two crossings: \$ 6,066.00 into the Hospital and \$ 8,059.00 into Meadowbrook, and the watermain relocation at \$16,046. The waterline is not cased at either crossing, but will have to be after the relocation.

Mayor Pro tem Glandon said this is certainly not in the budget and the water project for the next year has already been committed, and although it is a surprise, it does need to be done. He understands an agreement may be reached between the City and D.O.T. so that both may be happy, and he will let Pete Tollenaere explain that.

Mr. Tollenaere said they had a similar situation in another City where the funds were not immediately available to finance it at this moment, and we could enter into an Agreement to pay for all costs after the project is completed and could be paid back over a three year period, the end of project being a gray area because it will go into next year; so he is talking the end of 1999 or 2000 before initial payment would be due. He thought that would give us flexibility to work with our budget, although the D.O.T. contractor, Cessford Const. Co., would have to work with the City contractor. Kenneth Bucklin said the City would have to negotiate the Contract to see that it is done right. Mayor Pro tem Glandon asked a couple of questions: what about interest on the easy payment plan, and would the City have to absorb the 10% markup their contractor would ask for running it through him? Mr. Tollenaere replied there would be no interest, and that D.O.T. would absorb the markup. Engineer Bucklin said any contractor who proposes to do this job must be able to start it next week and finish the week after; that they would only be given ten working days from start to finish: it is a clean area, existing grader ditch, two crossings can be open out, and fiber optic is

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at least eight feet from where they would be working. He further said we will go in at four feet where there is very little fill and where we will go in on the other side is a ditch. Bill Tremmel asked if one lane would have to remain open and what about signs and a flagger. Pete Tollenaere said the road is closed, and only local traffic is supposed to be using it, so he doesn't have to put up signs. Engineer Bucklin said he ought to plan on a flagger. Mr. Bucklin asked Mr. Tollenaere when the Agreement with the City would be prepared. He said he has a copy of a drafted agreement, but will be prepared to file the final form for the Council meeting October 5. Engineer Bucklin told the two contractors present that no bid bond would be required but a surety bond with the normal two years warranty, and the standard insurance, would be necessary; that proposals would be to the City and then the D.O.T. would take it from there. French-Reneker has drafted the specs, and hope to have finalized by late tomorrow afternoon, and since D.O.T. will treat this as a Change Order, and paid by Cessford, it will not be subject to our \$25,000 threshold for publication of Notice of Hearing and the Taking of Bids therefor. Engineer Bucklin said his \$30,000 estimate is likely too high, but it should be done in a one week period. Roger Bird asked if the City was going to supply the materials? The Engineer said that had only been considered if we would have to keep the cost under \$25,000. Bill Tremmel asked how much pipe? Ken Bucklin replied approximately 750' of pipe, two tie-ins, and two connections, pavement removal at crossings can be broken out over the main and will not require saw cuts; rock will need to be put in to restore one lane, and it needs to be a 95% Proctor density.

Councilmember Mendenhall moved, seconded by Councilmember Conrad, that there be a Special Council Meeting at 7:00 A.M. Monday, October 5, to receive proposals for moving the watermain at the south edge of the City in conflict with the Iowa D.O.T. road reconstruction and their decision to replace pavement from the City limits, and which specifically affects the driveway crossings to the Keokuk County Hospital and Meadowbrook Subdivision, and to approve the Cooperative Agreement with D.O.T. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. The motion was approved.

Engineer Bucklin said he had the Engineering Services Agreement covering this project and the design fees are \$2500 and inspection fees \$1200, although we may ultimately bill D.O.T. for the inspection fees after the watermain has been moved. He said he has already obtained verbal approval from DNR, and the D.O.T. permit will not be able to be signed and returned prior to the need.

Councilmember Conrad moved, seconded by Councilmember Van Fleet, that Douglas L. Glandon, Mayor Pro tem, be given authority to sign at this time the Application to D.O.T. to Perform Work Within State Highway Right of Way, the Department of Natural Resources Water Supply Section Construction Permit Application, and the Engineering Services Agreement. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. The motion was approved.

Mayor Pro tem Glandon reported that Sammons Construction Co. has the planter boxes in the Square Project on hold, but he would like to make the recommendation that they be deleted and we look at trash receptacles; that Washington has planter boxes which have become a mess with people throwing garbage in them.

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Councilmember Van Fleet moved, seconded by Councilmember Conrad, that the planter boxes in the Square Project be deleted. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. The motion was approved.

Engineer Bucklin stated that Main Street is working toward a Ribbon Cutting Celebration of the Square Project for October 20th. That was a surprise to the Council since they had not understood any plans or date was set as of the meeting of September 16, 1998. They expect the subject to be on the agenda for October 7.

Councilmember Van Fleet moved for adjournment at 5:50 P.M. The second was by Councilmember Winn.


MAYOR PRO TEMPORE

ATTEST: 
CITY CLERK