

CITY OF SIGOURNEY, IOWA  
MINUTES OF REGULAR COUNCIL MEETING OF  
WEDNESDAY, SEPTEMBER 16, 1998

The Sigourney City Council met in regular session in the City Council Chambers of the Memorial Hall on Wednesday, September 16, 1998, at 7:00 o'clock P.M., with Mayor Blake Gosnell presiding, and the following Councilmembers answering roll call: Jeffrey A. Winn, Ed Conrad, Rich Wilkening, Lyle G. Van Fleet, Douglas L. Glandon, and Bob L. Mendenhall. Others present, in addition to the City Clerk, were Paul Yock, Cathy Yock, Nathan Yock, Debi Flanders, Alana Smith, Mary Sue Votroubek, Rick Lee, Doug Thompson, Bill Menster, Don Northup, Kenneth D. Bucklin, and Sharlene Bos.

Mr. McKinney and Mr. Oswald will not be present at this meeting, and Mary Sue Votroubek, instead of Sheila Clubb, will be representing Main Street. Councilmember Van Fleet moved, seconded by Councilmember Glandon, that the agenda be approved as posted. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. The motion was approved.

Councilmember Van Fleet moved, seconded by Councilmember Winn, that the minutes of the Council meeting of September 2, 1998, be approved as submitted. Upon the roll being called, the following voted: Ayes: Winn, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. Abstained: Conrad. The motion was approved.

Representatives of the Sigourney Golf Club, Doug Thompson, Rick Lee, and Bill Menster, appeared before the Mayor and Council to complain about unusually high bills because of a leak, which was their fault, but they felt the second bill wouldn't have been as high if they had been timely notified of the leak (their June, 98 total bill was \$996.58 and their July, 98 bill was \$768.91, but they contended that they did not receive their June bill until about June 12th, so had they known previously that they had a leak they could have had it repaired earlier and it would not have caused such a large July bill.) June was the first billing month on the new computer system, and all of the bills went out later than usual. Of course, that was not the customers' fault. Charlie Kitzman had called when he received the other bills (they said June 5) and he talked with Teri, and Ron called him back, so he had been alerted to the leak, but they did nothing about it until when the bill arrived, which they said was June 12th. The Mayor told them the City cannot read their meter when the pit is full of water, as it has been frequently. He also asked if the City had ever approved the location of their meter? They did not know since most of the present Golf Club Board have only served two years or less. Mr. Gosnell also asked them if it would have been corrected any quicker, and when did the problem get corrected? They replied within a couple of days of their first learning of the same. (They had said earlier that was after the bill was received, which they said was June 12th, although Mr. Kitzman was alerted of the leak on approximately June 5th.) They also submitted an outline of their bills for the 1996-97 and 1997-98 seasons for comparisons, and direct quote from Charlie Kitzman, and their written position. Mr. Kitzman had stated that the water man (Ron Doubek) had told him when he called that it was spinning so fast he couldn't get an accurate reading. He also said the water man was defensive and Mr. Thompson had said he had "talked down" to Mr. Kitzman. It was suggested that there was a communication problem on both sides: that they think the City did not notify them as quickly as possible of the leak, and perhaps Mr. kitzman did not tell them of the leak immediately, until receipt of the bill. The Mayor also told them that for the new computerized readings, their meter will have to be above ground. Councilmember Glandon calculated possible costs to the

-2- Minutes of Sigourney City Council Meeting of September 16,  
1998

Golf Club if they were actually not notified of the leak in a timely manner. Mr. Thompson had suggested that \$500 of the \$768.91 bill should be forgiven, but Councilmember Glandon pointed out that would have been out of proportion to the reading period. He also told them that it is the policy of the City to bill for whatever goes through the meter and that we have not forgiven any such usage, even though one customer, an elderly woman on a limited income, made a request for writing part of her bill off, but the Council had to decline that request. Doug Thompson said the Golf Club is on a limited income. Councilmember Glandon stated the only way any of this could be forgiven would be on the basis of the question as to whether or not the bill had been sent in a timely manner. Councilmember Glandon moved, seconded by Councilmember Wilkening, that \$225.00 of the Sigourney Golf Club's July bill be forgiven for the reason of a questionable untimely bill, and only provided they get the meter changed so it may be read each month of the year. Upon the roll being called, the following voted: Ayes: Winn, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. Abstained: Conrad. The motion was approved.

Mary Sue Votroubek, in behalf of the Design Committee of Main Street, told the Mayor and Council they are looking forward to the completion of the Square Project and offered assistance for any ribbon cutting ceremony. The Mayor and Council had not considered any such recognition so no decision could be made at this time. Mayor Gosnell said when the project is done and is ready for publicity he will get in touch with them so an event may be planned. Debi Flanders, Main Street Program Manager, spoke up and reminded the group that it does take some advance time to get volunteers organized and prepared for such celebrations. Mayor Gosnell reminded everyone that the Governor's farewell visit will be from 8:00 - 8:45 A.M. Tuesday, September 29th, at the south side of the Courthouse. Engineer Bucklin spoke up and said the Square Project may be done by mid-October. Councilmember Conrad suggested that perhaps a ribbon cutting could then be a part of the Homecoming Parade. Mayor Gosnell then said we will plan on a party of some type, and Main Street will try to find volunteers.

Alana Smith appeared before the Mayor and Council to complain about the state of disrepair of Janice DeVooght's residence. Mayor Gosnell told Mrs. Smith that he had written to Ms. DeVooght and gave her six weeks to clean up the place. He also stated that if minors were involved we could get DHS involved, but there are no minors now. Councilmember Glandon said he had talked with the County Nurse previously about this location and was told that it is the City's problem and a County Sanitarian wouldn't touch the same. Mayor Gosnell said that may not be true if we would enter into a 28E Agreement with the County for a Sanitarian. Mrs. Smith said they would buy the property in order to tear it down.

Councilmember Glandon said he had talked with Engineer Bucklin regarding the preparation of some general specifications for standard guidelines for sawing curbs or digging up streets; that we seem to be having more and more requests for such purposes and it is time that we protect our streets and have some consistency on the work being done by others. He said there are two requests on this agenda, and he has no problem with the request for the drainage tile, but the other request for a driveway should fall under written standard guidelines. Mr. Bucklin said he didn't bring anything with him tonight, but he could adapt or generate a standard drawing and specifications from the D.O.T. requirements and he would plan to bring a draft to the next meeting.

-3- Minutes of Sigourney City Council Meeting of September 16, 1998

Councilmember Van Fleet moved, seconded by Councilmember Winn, that the request of Ray Snakenberg for permission to saw the curb at Bruty's on East Jackson Street for a drainage tile, be approved. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. The motion was approved.

Councilmember Glandon moved, seconded by Councilmember Van Fleet, that the request of Glen Bakehouse for permission to saw the curb for a driveway at 600 East South Street be tabled until the adoption of a standard guideline policy providing for consistency when our streets or curbs are disturbed. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. The motion was approved.

Councilmember Van Fleet moved, seconded by Councilmember Conrad, that the Application of The Pizza Hut for renewal of their beer permit, be approved. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. The motion was approved.

Mayor Gosnell said the Square Project is plugging along. Engineer Bucklin said everybody can see the progress now. They hope to have the west side curbing done by the end of the week and quite a bit of the concrete in. The asphalt contractor is due in October. Ken Bucklin said Councilmember Glandon had asked about getting prices for drains in the trenches, with the water going to the storm sewers on the side streets. The contractor had said they would do such drains for \$3400.00 on each corner (\$13,600) or an actual time and material cost. They figure it would take one and one-half day to do each one. Ken Bucklin said in theory the water should not be a problem after the asphalt is in. Mayor Gosnell said it will still occur when there will be complaints about water in basements. Engineer Bucklin replied that if we do the drains we will have taken all steps necessary to prevent the same.

Ken Bucklin said there was one other item: the water main was not on the east and north side where we thought it was going to be, so the contractor would like to be paid for the cost for the extra concrete overrun. Councilmember Glandon said he felt that was legitimate, and the only extra was with the Fire Station. Engineer Bucklin reminded the Mayor that he had warned them earlier to expect a 10% overrun on the project.

Councilmember Van Fleet moved, seconded by Councilmember Glandon, that drains be put in the trenches on each side of the square to help alleviate any possibility of water running into basements, and also that the contractor be reimbursed for concrete overrun as result of water mains not being located where expected. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. The motion was approved.

Under Memorial Hall, Councilmember Van Fleet reported that Becker Roofing examined the roof where water was coming in and said the storm apparently had twisted the rotating vents, and five need to be repaired or replaced at \$75.00 each, and that we should go ahead to correct that problem. He also reported that Trudy Welter would like to have the Council waive the rent for the ballroom dancing classes. Councilmember Van Fleet moved, seconded by Councilmember Conrad, that the five rotating vents on the Memorial Hall roof be repaired or replaced at \$75.00 each, and that the rent for the upcoming ballroom dancing classes be waived. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. The motion was approved.

-4- Minutes of Sigourney City Council Meeting of September 16,  
1998

Councilmember Van Fleet said he is still working on the Memorial Hall attic insulation project. Regarding the Park, he said that the insurance inspector had contacted him today after visiting the Park and said that more soft fill is needed under the swing sets. He hasn't talked with anyone about the dirt removal. He got Alliant Utilities to get all the lights on, and the Police Dept. has been locking the rest rooms; that there are not enough shelter houses. Councilmember Glandon stated that Belva-Deer Park padlock their shelters and charge a rental fee, and that might be worthy of our consideration. Councilmember Van Fleet replied that he would rather leave it the way it is now, although perhaps we should put up a notice or publish that a sign does not reserve a shelter.

Under Street and Sanitation Councilmember Glandon asked the Mayor if the Shop door will be covered under FEMA, for wind damage. Mayor Gosnell said he will call and find out and then the decision may be made at the next meeting regarding the door. Councilmember Glandon also said he will have the pole building specs at the next meeting, and he is thinking about breaking out the building, concrete, and basic electrical, and then insulating it another year. Ken Bucklin suggested including in the Request for Proposals a provision that the building must be certified by their licensed engineer to meet the State required snow loads.

Engineer Bucklin stated he had talked with Miller Const. today and told them the seeding is not suitable and they will be here within the next week or two to redo.

Councilmember Mendenhall suggested that they start to plan the Watermain Project for fiscal year 1999-2000, \$100,000, and to hold the bid letting shortly after the first of the year. Councilmember Van Fleet asked how long it takes to prepare for a bid letting. Engineer Bucklin replied a couple of months. There was some discussion as to which project should be next: West Jackson Street or Spring Street. It was decided that West Spring Street really needs to be done, and it will also improve the public relations there, whereas Jackson Street will get done before the D.O.T. is ready to reconstruct Highway 92. Councilmember Van Fleet moved, seconded by Councilmember Mendenhall, that the next Watermain Project be done on West Spring Street and that French-Reneker & Associates submit an Engineering Services Agreement therefor and initiate the plans for such project, with nothing to be paid until after July 1, 1999. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Nays: None. The motion was approved.

Councilmember Conrad reported that he and Councilmember Wilkening have discussed the Ordinance regarding multiple users on one line and that they interpret that Mark's Trails is in direct conflict with the Ordinance, and the owner thereof should be so notified. Mayor Gosnell asked Councilmember Conrad to draft a letter for him. There was no additional Wastewater Committee report.

Councilmember Conrad introduced the Resolution, and moved its adoption, to approve the Annual Road Use Report for the fiscal year 1997-98. The second was by Councilmember Van Fleet. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall. Ayes: None. The Resolution was adopted.

Councilmember Van Fleet introduced the Resolution, and moved for its adoption, to approve the Application of Pat Albert for Tax Abatement on a new garage. The second was by Councilmember Glandon. Upon the roll being called, the following voted: Ayes:

-5- Minutes of Sigourney City Council Meeting of September 16, 1998

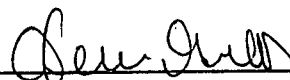
Winn, Conrad, Wilkening, Van Fleet, Glandon, and Mendenhall.  
Nays: None. The Resolution was adopted.

Nathan Yock, a Boy Scout wanting to work on his Eagle Scout rank, submitted drawings and Estimate Sheet (\$11,180.73 plus auger/Bobcat rental and paint sprayer) for the replacement of the large shelter at Legion Park. He also submitted a letter from Anne Marie Lucas, Troop 52 Committee Chairman, supporting his desired project and attesting to the assistance that he would receive on the project and the experience they have had in similar projects at Camp Wapello. Instead of having poles, Nathan was recommending prebuilt trusses so there would be no poles at the ends. Councilmember Van Fleet indicated he had been thinking about a perimeter sidewalk around the area. Mayor Gosnell said FEMA will pay for the shelter materials. Councilmember Glandon suggested a ceiling to keep the birds out. Councilmember Van Fleet told him he didn't think that would work with the design of the prebuilt trusses. Councilmember Van Fleet said he feels that this project should be done by a commercial entity instead of this group because of the liability; that he doesn't feel it is the type of project that 15 year olds and parents should be involved in; that he has a quote from a commercial company for a steel surface shelter. Mayor Gosnell stated that this is an ambitious project for these folks, without a contractor, and that perhaps it would be advisable for them to come up with something that is not quite as ambitious nor as labor intensive, that rebuilding that shelter is a huge project for them and might require more time than they would have to offer. He suggested that Nathan, and his representatives, meet with he and Lyle to come up with another project, and then come back to the full Council on October 7th. Councilmember Van Fleet said he will get the quote with the building put up and completed with shingles. The Mayor said he is working with FEMA and he thought they had included \$13,200 for this shelter house, including labor, although the City is liable for 15% thereof. Councilmember Conrad moved, seconded by Councilmember Van Fleet, that the request of Nathan Yock for Eagle Scout volunteer work at the Park, be tabled. Upon the roll being called, the following voted: Ayes: Winn, Conrad, Van Fleet, Glandon, and Mendenhall. Nays: None. Abstained: Wilkening. The motion was approved.

The City Clerk said that she was the one who sent Dale Buenzow, Senior Loss Control Representative with Highlands Insurance Group, to talk with Councilmember Van Fleet today after he mentioned a problem at the Park with the swings that he said he had pointed out five years ago and it had not been corrected. She said he had been here several hours today especially inspecting everything that was added to the insurance July 1st, as well as the usual annual lost control inspections. He had pointed out to the Clerk several things of concern to him (such as lights in the furnace room and possible corrosive bad smelling chemicals in the room south of where the Memorial Hall Arts has rented) and she told the Council that everything will be itemized in writing in his report.

Engineer Bucklin also stated that about 50 feet of the new sidewalk will be removed and replaced (especially in front of John Wehr's office where a reporter for the News-Review walked on it while wet), all at the contractor's expense.

Councilmember Winn moved for adjournment at 9:00 P.M. The second was by Councilmember Conrad.

  
MAYOR

ATTEST

  
CITY CLERK

ANNE MARIE LUCAS  
TROOP 52 COMMITTEE CHAIRMAN  
23877 220<sup>TH</sup> AVE  
SIGOURNEY, IA 52591  
515-622-2177

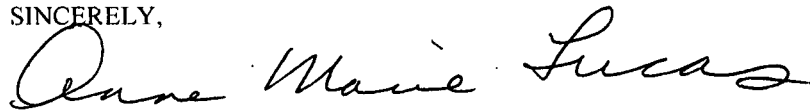
DEAR MAYOR AND CITY COUNCIL MEMBERS,

I AM WRITING TO YOU TO EXPRESS MY PERSONAL DESIRE THAT YOU APPROVE NATHAN YOCK'S EAGLE SCOUT PROJECT. THERE WHERE TWELVE ADULT SCOUT COMMITTEE MEMBERS PRESENT AT LAST NIGHTS MEETING. (SEPTEMBER 15, 1998) WE ALL UNANIMOUSLY SUPPORT NATHAN'S DESIRE TO REBUILD THE SHELTER HOUSE AT LEGION PARK. VOTED FOR NATHAN TO GO AHEAD WITH HIS PRESENTATION TO THE COUNCIL MEETING AND EXPRESSED OUR DESIRE THAT YOU BE PRESENTED WITH OUR LETTER OF SUPPORT.

WE KNOW WE OUR ALL CAPABLE OF ASSISTING NATHAN WITH THIS SHELTER HOUSE PROJECT. JUST THIS LAST SUMMER THE TROOP HAS REBUILD THE NATURE BUILDING AT CAMP WAPELLO AND ALSO SET POLES AND RECONSTRUCTED A SHELTER HOUSE AT CAMP WAPELLO. THIS TROOP IS VERY EXCITED ABOUT THIS. I HOPE YOU WILL GIVE THEM THE HOME TOWN COMMUNITY SUPPORT THEY AND ESPECIALLY NATHAN SO ANXIOUSLY AWAIT.

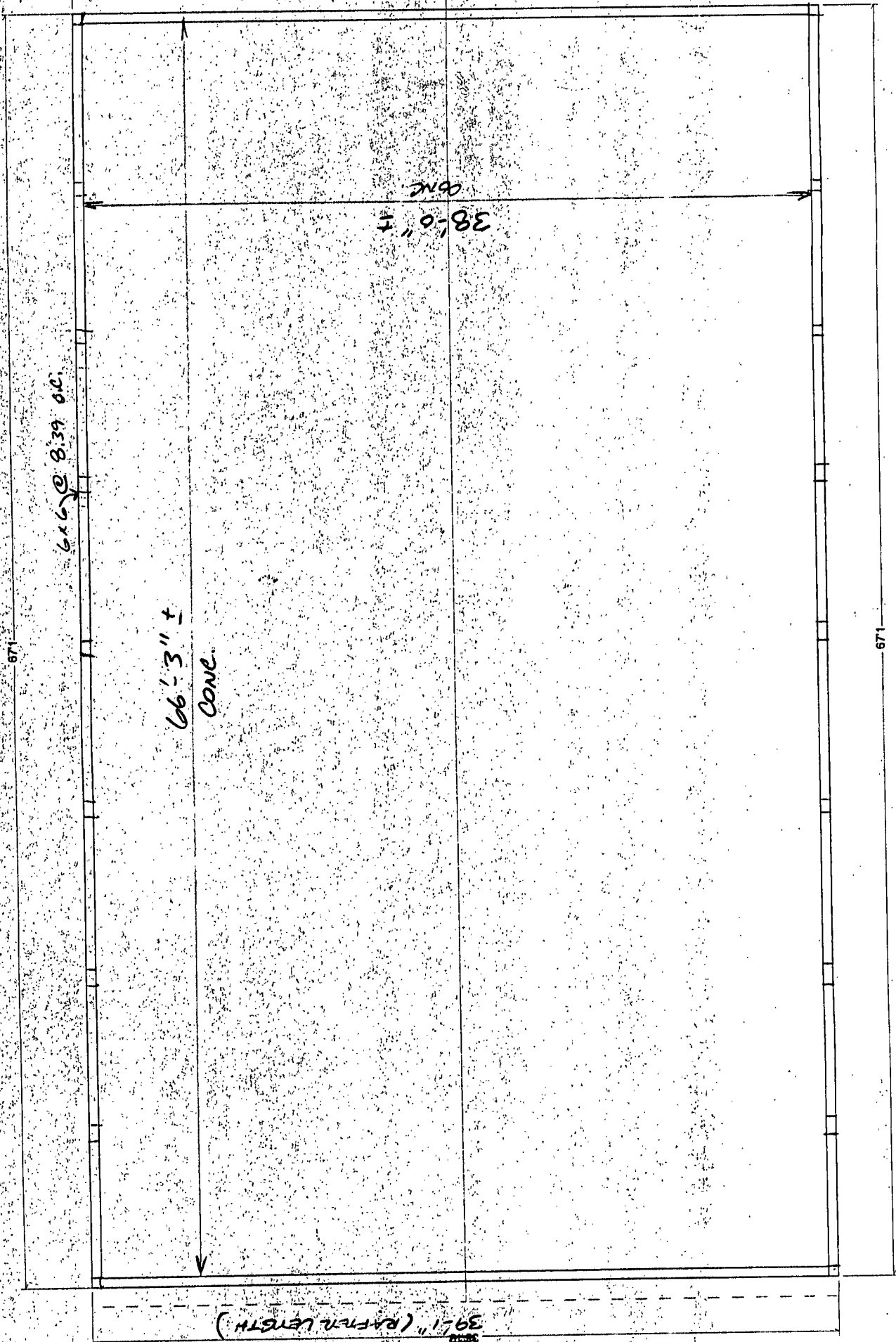
THANK YOU IN ADVANCE FOR YOUR TIME AND EFFORT.

SINCERELY,

A handwritten signature in cursive script that reads "Anne Marie Lucas". The signature is written in black ink and is positioned above the typed name and title.

ANNE MARIE LUCAS  
COMMITTEE CHAIRMAN





6x6 @ 8.39 00.

66 1/2" ±  
ONE

38 1/2" ±  
ONE

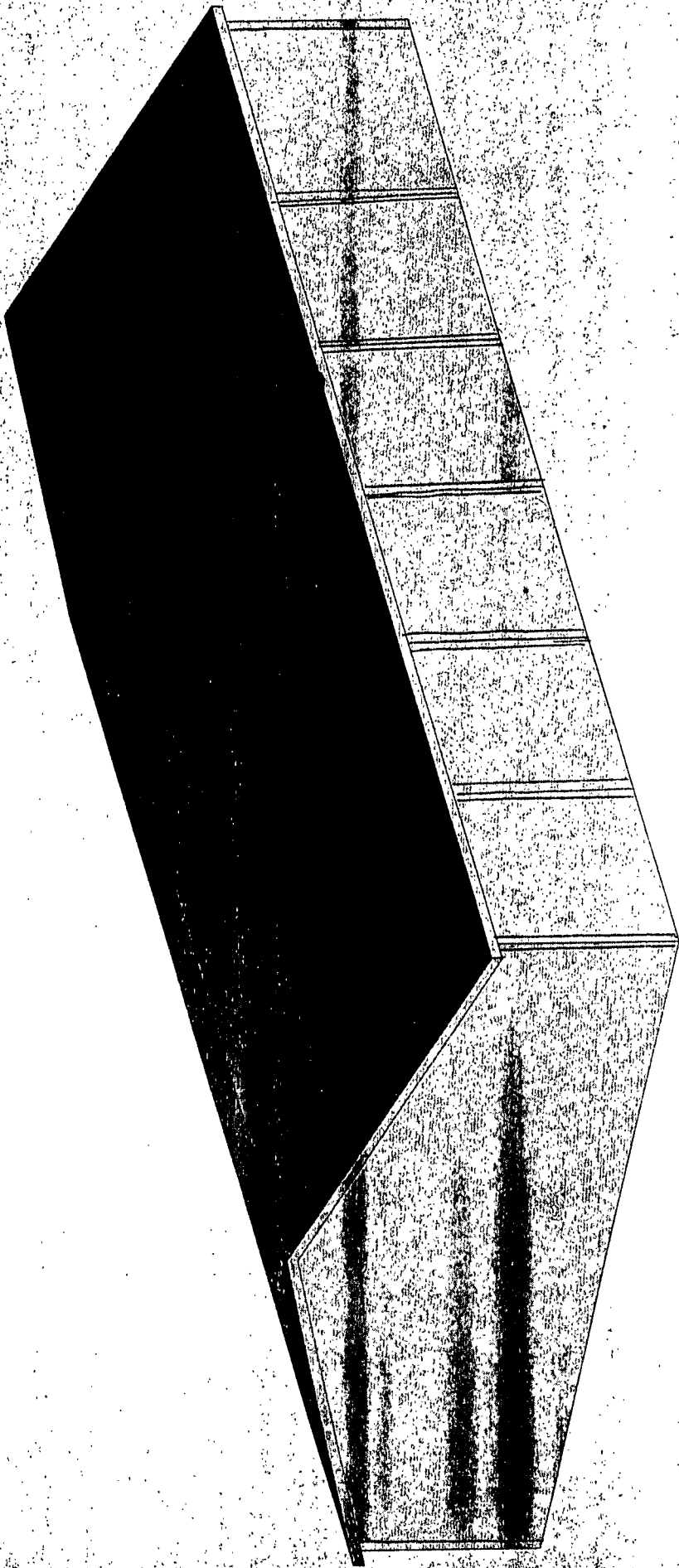
67 1/2

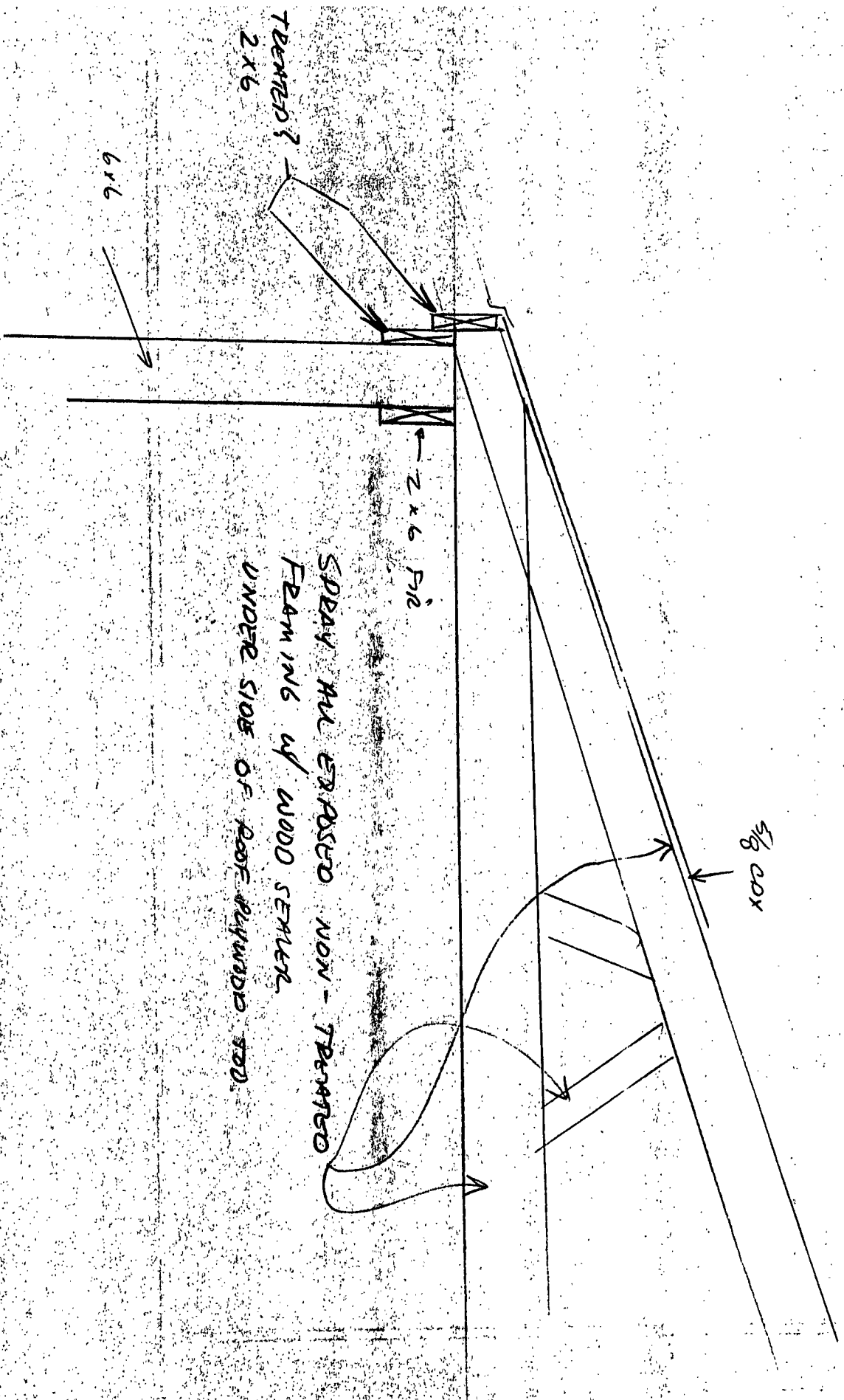
67 1/2

39 1/2" (PATTERN LENGTH)

9-14-98 MS







TREATED?  
2x6

6x6

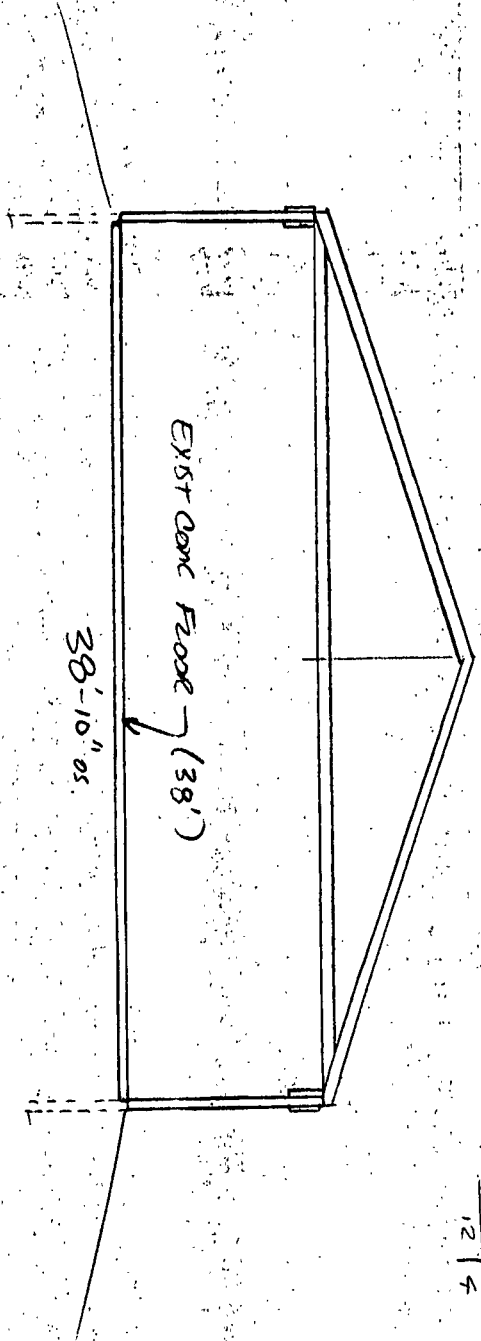
2x6 FR

5/8" COX

SPRAY THE EXPOSED NON-TREATED  
FRAMING w/ WOOD SEALER  
UNDER SIDE OF ROOF RAYWARD SID

4/12

12' 4"



38'-10" OS

EXIST CONC FLOOR (38')

AUGUST, 1998

RECEIPTS AND DISBURSEMENTS

RECEIPTS:

General.....	\$ 15,438.72
Mem. Hall Restoration.	135.72
CDBG Housing.....	195.01
Library.....	230.82
Library Bldg. Fund....	127.12
Road Use.....	13,234.35
Debt Service.....	36,414.15
Water Utility.....	8,042.82
Water Op/Mtn.....	10,733.56
Water Sinking.....	7,136.70
Water Improv/Repl.....	4,000.00
Water Project.....	243.37
Sewer Utility.....	5,201.54
Sewer Op/Mtn.....	2,808.28
Sewer Sinking.....	2,098.63
Sewer Impro/Repl.....	833.34
Sewer Project.....	6,711.77
P.I.P.....	730.88
Year 2044.....	20.42
Lewis Mem Fountain....	150.56
Water Customer Deposit	650.33
Tennis Court.....	123.91
Pole Building.....	171.30
	<u>\$115,433.30</u>

DISBURSEMENTS:

General.....	\$110,235.55
Library.....	3,209.54
Road Use.....	4,714.99
Debt Service.....	39,612.78
Water Op/Mtn.....	10,733.56
Water Project.....	19,176.57
Sewer Op/Mtn.....	2,808.28
Lewis Mem Ftn.....	113.01
	<u>\$ 190,604.28</u>

BY PROGRAMS:

Community Protection..	\$ 12,034.31
Human Development.....	12,719.81
Home & Comm. Environ..	134,411.39
Policy & Admin.....	31,438.77
Total Programs.....	<u>\$ 190,604.28</u>